



OHIO DEPARTMENT OF HEALTH-VIOLENCE and INJURY PREVENTION PROGRAM Ohio Buckles Buckeye (OBB) Program Criteria

Parent Eligibility Criteria

1. Income is within current WIC income guidelines
2. Family must provide verification of income to prove WIC eligibility to include one of the following: paystubs for the last 30 days, WIC card, Medicaid Card, W2s/most recent tax transcript, or benefits/award letter for unemployment. ODH will follow the most recent WIC Income Eligibility Guidelines found <https://www.fns.usda.gov/wic>
3. Family must have a child who is within the age/weight/height requirements for a car seat as follows:
 - a. Child is over 5 lbs and does not exceed the weight limits for a convertible car seat, or
 - b. Child is at least one-year old, over 22 lbs. and does not exceed the weight limits for a combination forward-facing seat, or
 - c. Child is 40 lbs or over and does not exceed the weight or height limits of the booster seat.
4. Parent/caregiver must be present to receive seat and must attend an educational session.

OBB Coordinator Site Requirements

1. Provide a written referral for WIC to the recipient to include location and phone number of closest WIC clinic using the OBB Interagency Referral and Follow-up Form.
2. Ensure WIC Income Verification Form has been complete (please get from OPRC if you do not have).
3. Review child safety seat allotments adjust seat type quantities as needed and provide changes to OPRC on an annual basis.
4. An educational session and hands-on installation must be provided to each parent/caregiver receiving a restraint.
5. Agency must include information about Ohio Buckles Buckeye Program on their website for their county
6. ODH requires that each OBB site have a certified CPS technician available to conduct the education/installation sessions with the parents/caregivers. If the OBB Coordinator is not a technician, a CPS tech on staff at the agency or partnering with nearby CPS technician within the county, is permitted. Clear written documentation of this partnership should be provided to the Occupant Protection Regional Coordinator and ODH.
7. Coordinator/Technician distributing restraint must complete the *ODH Child Restraint System Distribution and Education Checklist* or similar checklist as approved by OPRC for each restraint distributed.
8. Coordinator is responsible each quarter for submitting to the OPRC data regarding the following: seat distribution (both OBB and non-OBB seats, including types), funds raised/donations leveraged/services in-kind, seats shared with other counties, county misuse rate for that quarter based on seats checked, the number of referrals made to WIC, the number of seats checked at Fitting Stations or Community Based Events held by OBB Coordinator, # of hours spent that quarter on OBB program by OBB Coordinator, and any other information deemed important.
9. Educational session content must include the following elements or be approved by the OPRC Advisory Committee:
 - Use the *ODH Child Restraint System Distribution and Education Checklist* or other similar OPRC-approved checklist to guide the session.
 - Provide hands-on installation demonstration for correct use and installation of the restraint being issued.
 - Provide up-to-date information about Ohio's Child Restraint Law. *
 - View up-to-date educational video ("*Don't Risk Your Child's Life*") as provided by OPRC through ODH. * Established Fitting Stations, that are not OBB Sites, and Community-Based Car Seat Events are exempt, but OBB must provide each recipient with the equivalent verbal education.
 - Provide written and/or other media educational materials provided and approved by OPRC through ODH.
10. Maintain records, either printed or electronic, for five years from the time of the initial education session with the parent, or according to your agency's policy.

