

SHAWNEE TOWNSHIP BOARD OF TRUSTEES MEETING

September 14, 2009

A Regular Meeting of the Shawnee Township Board of Trustees was held in the Shawnee Township Administrative Building, 2530 Ft. Amanda Rd, Lima, Ohio.

Mr. Holly called the meeting to order at 7:30 P.M. A brief moment of silence was followed by the Pledge of Allegiance.

Roll call indicated the following were present: Chairperson Russell Holly, Trustee Christi Brown, Fiscal Officer Stephanie Hoffer, Road Superintendent Howard Gray, Fire Chief Todd Truesdale, Chief of Police Mike Keith, Zoning Inspector John Gosnell and Attorney Clay Balyeat. Vice Chairperson Christie Seddelmeyer was absent.

Approval of Minutes

Mrs. Brown motioned for approval of the Minutes of the Board of Trustees Regular Meeting held Aug.24, 2009. Mr. Holly seconded, and the motion passed 2-0.

Report of Fiscal Officer

A brief discussion was held about the yield of current investments and other money markets options.

Financial reports for the month of August 2009, as distributed by the Fiscal Officer, are to be reviewed at the next meeting.

Attorney's Report

Mr. Balyeat had no official report.

Mrs. Brown motioned the Agenda be amended to include privilege of the floor, Mr. Holly seconded, motion passed 2-0.

Privilege of the Floor

Nanette Craig, 2160 Arcadia, Lima, Ohio
Amy Cox, 2210 Arcadia, Lima, Ohio

Discussion:

- I. Berryman Addition Neighborhood Association.
 - a. Trash.
 - b. Neighborhood issues.
 - c. Street lighting.
 - d. Trespassing at TB Hospital.

Trustees Business

RESOLUTION 167-09

APPROVE INCREASE IN APPROPRIATIONS

WHEREAS, the Amended Official Certificate of Estimated Resources was revised on August 7, 2009, to reflect increased revenue for the Township through Estate Tax, Gross Receipts from the Ohio Public Safety Law Enforcement Liaison Program, and State Grants.

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees approves the following increases in the permanent appropriations for the increased resources of revenue available for expenses as mentioned above:

Fund	Line Item		Amount:
General Fund	Other Machinery & Equipment 1000-760-740-1200	Increase	\$321,600.00
Police District	Other Professional & Technical 2081-210-319-0000	Increase	\$ 25,000.00
Fire District	Other Machinery & Equipment 2111-760-740-0000	Increase	\$ 18,500.00
Road District	Other Expenses 2141-330-599-0000	Increase	\$ 2,475.00

Mrs. Brown motioned to adopt Resolution 167-09, Mr. Holly seconded, and the motion passed 2-0. Roll Call:

Mr. Russell Holly (yes)
 Mrs. Christie Seddelmeyer (absent)
 Mrs. Christi Brown (yes)

RESOLUTION 168-09 ADVANCE FROM THE GENERAL FUND TO THE FIRE DISTRICT FOR THE PURCHASE OF A HEAVY RESCUE UNIT

WHEREAS, in Resolution #154-09, the Township Trustees approved the purchase of a Heavy Rescue Unit from Mercy Sales & Service Inc, Saginaw, Michigan, at a cost of \$366,281.00 for the Fire Department; and,

WHEREAS, it was later agreed by the Township Board of Trustees that the General Fund would assist in the purchase by advancing 2/3 of the cost, \$244,187.00, to the Fire District with the stipulation that the Fire District would repay the advance within two years of this date, with an advance each year back to the General Fund;

THEREFORE BE IT HEREBY RESOLVED the Shawnee Township Board of Trustees authorizes the advance of \$244,187.00 from the General Fund to the Fire District, and authorizes the fiscal officer to process the following entries for the purchase of the Heavy Rescue Unit:

<u>Line Item</u>	<u>Changes in Appropriations</u>		<u>Amount</u>
1000-920-920-0000	Advances-Out (General Fund)	Increase	\$244,187.00
1000-760-740-0000	Machinery & Equip (General Fund)	Decrease	\$244,187.00
2111-941-0000	Advances –In (Fire District)	Increase	\$244,187.00
2111-760-750-0000	Motor Vehicles (Fire District)	Increase	\$366,281.00
2111-760-740-0000	Machinery & Equip (Fire District)	Decrease	\$122,094.00

FURTHER, the Fiscal Officer hereby acknowledges that a purchase order shall be created as of this date to encumber the amount of \$366,281.00 for payment to Mercy Sales & Service Inc., for the purchase of the Heavy Rescue Unit.

Mrs. Brown motioned to adopt Resolution 168-09, Mr. Holly seconded, and the motion passed 2-0. Roll Call:

Mr. Russell Holly (yes)
 Mrs. Christie Seddelmeyer (absent)
 Mrs. Christi Brown (yes)

RESOLUTION 169-09 APPROVAL OF FM GLOBAL GRANT

BE IT HEREBY RESOLVED that the Shawnee Township Board of Trustees approves of the Fire Prevention Grant through FM Global in the amount of \$2600.00 for the Township Fire District to purchase smoke detectors that will be donated to mobile home residents throughout Shawnee Township.

Mrs. Brown motioned to adopt Resolution 169-09, Mr. Holly seconded, and the motion passed 2-0. Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (absent)
Mrs. Christi Brown (yes)

RESOLUTION 170-09 APPROVAL OF TRENCH RESCUE TRAINING

BE IT HEREBY RESOLVED that the Shawnee Township Board of Trustees approves of Fire Trench Rescue Training for Firefighter’s Michael Hasenstaub and Travis Jackson at the Bowling Green Fire School, Bowling Green, Ohio on Oct. 10 – 12, 2009. Said training is provided through a grant from the State of Ohio and is no cost to the Township.

FURTHER, Employees Hasenstaub and Jackson will be reimbursed by the Township for the cost of meals and mileage for said training within the guidelines of the Policy and Procedure Manual of Shawnee Township.

Mrs. Brown motioned to adopt Resolution 170-09, Mr. Holly seconded, and the motion passed 2-0.

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (absent)
Mrs. Christi Brown (yes)

RESOLUTION 171-09 APPROVAL OF FML LEAVE FOR WILLIAM MCCULLOUGH

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees hereby authorizes Firefighter/Paramedic William McCullough Family Medical Leave, in accordance with the terms and laws of the Family Medical Leave Act, and;

FURTHER, Mr. McCullough’s Family Medical Leave shall begin on Sept.9, 2009, and shall run concurrent to the use of accumulated leave, and shall not exceed 12 weeks (480 hours).

Mrs. Brown motioned to adopt Resolution 171-09, Mr. Holly seconded, and the motion passed 2-0.

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (absent)
Mrs. Christi Brown (yes)

RESOLUTION 172-09 READVERTISE FOR SEALED BIDS FOR PARKING LOT RESURFACING

BE IT HEREBY RESOLVED that the Shawnee Township Board of Trustees publicized a Legal Notice to accept sealed bids for the resurfacing of the Shawnee Township parking lot in Resolution 120-09, and;

WHEREAS, bids were opened at the August 24, 2009 Regular Meeting of the Board of Trustees, and reviewed thereafter;

NOW THEREFORE BE IT RESOLVED, that due to the discrepancies from the specifications, the Shawnee Township Board of Trustees hereby rejects all submitted bids received on the Parking Lot Resurfacing Project, and;

FURTHER, the Shawnee Township Board of Trustees authorizes the re-bidding of the Parking Lot Resurfacing Project and authorizes publication of a Legal Notice announcing the acceptance of sealed bids for the project.

Mrs. Brown motioned to adopt Resolution 172-09, Mr. Holly seconded, and the motion passed 2-0.

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (absent)
Mrs. Christi Brown (yes)

DEPARTMENTAL ACTIVITIES:

FIRE DEPARTMENT

Fire Chief Todd Truesdale

Discussion:

- Muscular Dystrophy Donations– Fire Dept. Assistance this Thurs-Sat.
- Dog returned to owner who was in accident.
- Shawnee Township Newsletter.
 - a. Promote Fire Safety.
 - Carbon Monoxide Detectors.
 - Christmas tree lights.

POLICE DEPARTMENT

Chief of Police Michael Keith

The monthly activity report for August 2009 for the Police Department, as submitted by Chief of Police Mike Keith, was reviewed by the board. Mrs. Brown motioned the Board accept the report, Mr. Holly seconded, motion passed 2-0. The report is attached and made part of these minutes.

Discussion:

- New cruiser to be delivered in Oct.
- All other vehicles running good.
- 5K Run & ½ Marathon-Shawnee United Methodist Church.

ROAD DEPARTMENT

Road Superintendent Howard Gray

The monthly activity report for August 2009 for the Road Department, as submitted by Road Superintendent Howard Gray, was reviewed by the board. Mrs. Brown motioned the Board accept the report, Mr. Holly seconded, motion passed 2-0. The report is attached and made part of these minutes.

Discussion:

- Ditch maintenance.
- Drainage issues on Shawnee Rd. and Kemp Rd.
- Paving.
- AEP to cut down remainder of tree on Forest Dr.

ZONING

Zoning Inspector John Gosnell

Discussion:

- Abandoned auto on Bunker Dr.
- Six permits issued. (1 pond, 1 new home)
- Grass complaints-Wapak Rd.
- Cleaned up weeds at closed businesses Marathon & Fisca.
- Demolition of 1251 Forest Dr.

- Bittersweet Farms-Conditional Use Permit.
- COMMUNICATIONS
 - Ohio Township Association Meeting, Clymer's Museum, Columbus Grove.
 - Enterprise Agreement, Husky.
 - 9/11 Ceremony.
 - CAUV-Land Valuation Workshop, Monday, Sept. 21, at 7:30 at OSU.
 - FOP Annual Awards, Sept. 23rd, at 12pm.
 - Veterans Freedom Flag Monument, General Dynamics.
 - Allen County Recyclers-Zoning-EPA.
 - Shawnee Township Comprehensive Plan-Public Meeting, Sept. 28, 2009.

BILLS

Mrs. Brown motioned the Board approve paying the bills by resolution, Mr. Holly seconded, motion passed 2-0. Roll Call:

Mr. Russell. Holly (yes) Mrs. Christie Seddelmeyer (absent) Mrs. Christi Brown (yes)

EXECUTIVE SESSION

At, 8:54, Mrs. Brown motioned the Board go into executive session to discuss personnel issues, Mr. Holly seconded, and the motion passed 2-0.

At, 9:24, Mrs. Brown motioned the Board go out of executive session, and reconvene the Regular Meeting, Mr. Holly seconded, and the motion passed 2-0.

ADJOURNMENT

With no further business to be brought before the Shawnee Township Board of Trustees Regular Meeting, Mrs. Brown motioned the meeting adjourn, Mr. Holly seconded, and the motion passed 2-0. Meeting adjourned at 9:25 p.m.

Approval of the Minutes held Sept. 14, 2009

Russell E. Holly, Chairperson

Christie A. Seddelmeyer, Vice Chairperson

Christi L. Brown, Trustee

Stephanie J. Hoffer, Fiscal Officer