

SHAWNEE TOWNSHIP BOARD OF TRUSTEES MEETING

October 13, 2009

A Regular Meeting of the Shawnee Township Board of Trustees was held in the Shawnee Township Administrative Building, 2530 Ft. Amanda Rd, Lima, Ohio.

Mr. Holly called the meeting to order at 7:30 P.M. A brief moment of silence was followed by the Pledge of Allegiance.

Roll call indicated the following were present: Chairperson Russell Holly, Trustee Christi Brown, Vice Chairperson Christie Seddelmeyer, Fiscal Officer Stephanie Hoffer, Road Superintendent Howard Gray, Fire Chief Todd Truesdale, Chief of Police Mike Keith, and Attorney Clay Balyeat. Zoning Inspector John Gosnell was absent.

Approval of Minutes

Mrs. Brown motioned for approval of the Minutes of the Board of Trustees Regular Meeting held Sept. 28, 2009. Mrs. Seddelmeyer seconded, and the motion passed 3-0.

Report of Fiscal Officer

State audit of the Township books for 2008 and 2009 will start early this year, beginning with 2008 records within a few weeks. Sandra Courtney will oversee the audit. The audit manager will be Elizabeth Sudlow, and the assistance will be Brenda Miller.

UAN will be waiving the \$50 per month hardware surcharge beginning Sept. 30, and will continue to do so until further notice. This was a savings they found in reviewing their costs and are passing it on to their clients.

Financial reports for the month of August 2009, as distributed by the Fiscal Officer, were reviewed by the Trustees and Departments. Mrs. Brown motioned to approve the reports, Mrs. Seddelmeyer seconded, and the motion passed 3-0.

A brief discussion was held to include a resolution at this meeting for a Depository Agreement with Union Bank and the amount to be deposited.

Attorney's Report

Mr. Balyeat reported he had reviewed the agreement with Alpha Billing for servicing medical billing for Shawnee Township, and recommended that an "out clause" be included in the agreement.

A discussion was held in reference to the demolition of the property at 1251 Forest Drive. A legal notice for the demolition was placed in the Lima News on Oct. 10, 2009, and thirty days are given from the date of the legal notice for any response.

Trustees Business

RESOLUTION 182-09

ENTERPRISE ZONE AGREEMENT-LIMA REFINING CO.

BE IT HEREBY RESOLVED, that the Shawnee Township Board of Trustees authorizes the Chairman of the Board of Trustees to enter into an Enterprise Zone Agreement with Lima Refining Co. as attached hereto:

Mrs. Seddelmyer motioned to adopt Resolution 182-09, Mrs. Brown seconded, and the motion passed 3-0.
Roll

Call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 183-09 REIMBURSEMENT TO THE FIRE DISTRICT FUND FOR
INSTALLATION OF SPRINKLER SYSTEM

WHEREAS, the Shawnee Township Fire Dept. was awarded the Dept. of Homeland Security 2007 Assistance to Firefighters Grant for a project amount of \$68,500.00 with a 95/5% split; and

WHEREAS, in Resolution 148-08, the Shawnee Township Board of Trustees approved the acceptance of the grant for the purpose of installing a sprinkler system in the Shawnee Township Fire Dept. Building, in which 5% of the projected amount for the Township would be \$3,425.00, and the Grant covering \$65,075.00 of the proposed project; and

WHEREAS, the Shawnee Township Board of Trustees accepted the bid by A-1 Sprinkler & Systems Integration, 2383 Northpointe Drive, Miamisburg, Ohio 45342 for installing new sprinkler system at a cost not to exceed \$33,280 in Res-103-09, and further approved the attached list of related expenses for installing the sprinkler system; and

WHEREAS, the new sprinkler system was completed and paid for out of the Shawnee Township Fire District Fund in 2009; and

WHEREAS the Shawnee Township Fire Dept. received reimbursement in the amount of \$50,347.00 from the Dept. of Homeland Security which was receipted to the Township's Federal Grant Fund on Sept. 30, 2009;

THEREFORE BE IT RESOLVED, the Shawnee Township Board of Trustees authorizes the Fire District Fund to be reimbursed from the Federal Grants Fund in the amount of \$50,347.00, and authorizes the following transactions for the reimbursement.

- (1.) Increase Appropriation in line item, 2907-760-740-2100, Machinery & Equipment in the amount of \$50,347.00.
- (2.) Approve Purchase Order No. 341-09 to encumber \$50,347.00 for reimbursement to the Fire District.

Mrs. Brown motioned to adopt Resolution 183-09, Mr. Holly seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 184-09 CAPTAIN MATT MYERS TO PCS NITROGEN COMPETITION

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees authorizes Captain Matt Myers to attend the PCS Nitrogen Competition on October 15-18, 2009 in Rome, GA; and,

FURTHER, the total cost of the attendance at this competition is covered by PCS Nitrogen.

Mrs. Brown motioned to adopt Resolution 184-09, Mrs. Seddelmyer seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 185-09 AUTHORIZATION TO PURCHASE WORK SHIRTS

BE IT HEREBY RESOLVED the Shawnee Township Board of Trustees authorizes the purchase of work shirts from Gall's Inc. for Shawnee Township Fire Department employees at a cost not to exceed \$1,100.00.

Mrs. Brown motioned to adopt Resolution 185-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 186-09 PAY INCREASE FOR POLICE OFFICER JEREMY SHELLENBARGER

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees hereby authorizes a pay increase of \$0.50 per hour for Police Officer Jeremy Shellenbarger effective September 15, 2009.

Mrs. Brown motioned to adopt Resolution 186-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 187-09 AUTHORIZATION TO PURCHASE COMPUTERS

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees authorizes the purchase of 3 computer systems to replace existing work stations at a cost not to exceed \$1400.00 per work station; and,

FURTHER, the systems shall be purchased through WCOIL as attached.

Mrs. Brown motioned to adopt Resolution 187-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

Mrs. Brown motioned to amend the agenda to include the following resolution, Mrs. Seddelmeyer seconded, and the motion passed 3-0.

RESOLUTION 188-09 ENTER INTO DEPOSITORY AGREEMENT WITH UNION BANK

BE IT HEREBY RESOLVED, Shawnee Township hereby agrees to enter into a Depository Agreement with Union Bank, as per the attached agreement; and,

BE IT FURTHER RESOLVED, in entering this agreement, Union Bank has agreed that the money deposited by Shawnee Township into a Union Bank Account, will be backed with collateralized securities that are in the name of Shawnee Township; and,

FURTHER, the initial deposit will be a transfer from the Fifth Third Bank to the Union Bank, and shall be for the amount of \$2,750,000.00.

Mrs. Brown motioned to adopt Resolution 188-09, Mr. Holly seconded, and the motion passed 3-0.

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

DEPARTMENTAL ACTIVITIES:

FIRE DEPARTMENT

Fire Chief Todd Truesdale

Discussion:

- Tanker 8 has a leak and is getting repaired.
- Fall check on hydrants.

POLICE DEPARTMENT

Chief of Police Michael Keith

The monthly activity report for Sept. 2009 for the Police Department, as submitted by Chief of Police Mike Keith, was reviewed by the board. Mrs. Brown motioned the Board accept the report, Mrs. Seddelmeyer seconded, motion passed 3-0. The report is attached and made part of these minutes.

Discussion:

- Trick-or Treat Night, Oct. 29, 6-8pm.
- Self defense training mats are in.

ROAD DEPARTMENT

Road Superintendent Howard Gray

The monthly activity report for Sept. 2009 for the Road Department, as submitted by Road Superintendent Howard Gray, was reviewed by the board. Mrs. Brown motioned the Board accept the report, Mrs. Seddelmeyer seconded, motion passed 3-0. The report is attached and made part of these minutes.

- a. Ditch maintenance.
- b. Brush pick-up slowing down.

Discussion:

- Leaf pick-up to begin around the 1st to 2nd week of Nov. Bagged leaves can be picked up earlier.
- Shawnee Rd. Drainage Project completed and the paving for project to be done tomorrow.
- Fall Clean-Up.

ZONING

Zoning Inspector John Gosnell was absent.

Discussion:

- Permits received.
- Legal notice published for demolition of 1251 Forest Dr.
- Letter from EPA & Health Dept. to the White's, 1201 Crayton.
- Public Hearing for Twp. Comp. Plan
- Public Hearing-Stanley Brenneman-Ditch Petition.
- Public Hearing-Marsha Garver-Ditch Petition.

- COMMUNICATIONS
 - Ohio Public Utilities-Grade Crossings Update.
 - Allen Water District Minutes.
 - Letter from Indian Brook Subdivision.
 - Ohio Township Association Meeting at Jackson Twp., Oct. 15th.
 - Garden Blvd. Neighborhood Assn. Halloween Costume Party.

BILLS

Mrs. Brown motioned the Board approve paying the bills by resolution, Mrs. Seddelmeyer seconded, motion passed 3-0. Roll Call:

Mr. Russell. Holly (yes) Mrs. Christie Seddelmeyer (yes) Mrs. Christi Brown (yes)

ADJOURNMENT

With no further business to be brought before the Shawnee Township Board of Trustees Regular Meeting, Mrs. Brown motioned the meeting adjourn, Mr. Holly seconded, and the motion passed 3-0. Meeting adjourned at 8:23 p.m.

Approval of the Minutes held Oct. 13, 2009

Russell E. Holly, Chairperson

Christie A. Seddelmeyer, Vice Chairperson

Christi L. Brown, Trustee

Stephanie J. Hoffer, Fiscal Officer