

SHAWNEE TOWNSHIP BOARD OF TRUSTEES MEETING

March 8, 2010

A Regular Board Meeting of the Shawnee Township Board of Trustees was held in the Shawnee Township Administrative Building, 2530 Ft. Amanda Rd, Lima, Ohio.

Chairperson Russell Holly called the meeting to order at 7:30 p.m. A brief moment of silence was followed by the Pledge of Allegiance.

Roll call indicated the following were present: Chairperson Russell Holly, Vice-Chairperson Christie Seddelmeyer, Trustee Dave Belton, Fiscal Officer Stephanie Hoffer, Road Superintendent Howard Gray, Chief of Police Michael Keith, Fire Chief Todd Truesdale and Legal Advisor Clay Balyeat. Zoning Inspector John Gosnell was absent.

Minutes of Previous Meeting

A motion to approve the Minutes of the Regular Board of Trustees Meeting held Feb. 22, 2010, was made by Mr. Belton and seconded by Mrs. Seddelmeyer, and was passed 3-0.

Fiscal Officer

The financial reports for the month ending February 28, 2010 were reviewed by the Board and Departments. Mrs. Seddelmeyer motioned that the financial reports be approved, Mr. Belton seconded, and the motion passed 3-0.

Discussion:

- I. Property Tax Settlement.
II. Permanent Appropriations.

Legal Advisor

Discussion:

- I. Certificate of Occupancy.
II. Conditional Use for Schneidhorst Vet Clinic.

Trustees Business

RESOLUTION 39-10 Now and Then Purchase Orders Exceeding \$3,000

BE IT HEREBY RESOLVED that the Shawnee Township Board of Trustees approves the following Then-and-Now Purchase(s):

Table with 5 columns: VENDOR, Then, & Now, Check#, Amount. Rows include Cargill, Incorporated; Frank H. Arvay; Frank H. Arvay.

(Certify available funds at the time of purchase)

Table with 4 columns: LINE ITEM, Description, Change Type, Amount. Rows include 2081-210-190-2100 Salaries-Dispatch (Increase) \$ 305.00; 2081-740-760-0000 Machinery, Equip & Furniture (Decrease) \$ 305.00.

(Increase Dispatch-Police Payroll in Temporary Appropriations)

Mr. Belton motioned for the Board to adopt Resolution 39-10, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mr. David Belton (yes)

RESOLUTION 40-10 ADOPT MEMORANDUM OF AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees adopts the attached Memorandum of Agreement for Deposit of Public Funds with the Union Bank Company.

Mr. Belton motioned for the Board to adopt Resolution 40-10, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mr. David Belton (yes)

RESOLUTION 41-10 DISPATCHER LEEANN BRENNEMAN TO ATTEND NEW OPERATORS LEADS TRAINING

BE IT HEREBY RESOLVED, that the Shawnee Township Board of Trustees authorizes Dispatcher LeeAnn Brenneman to attend New Operators LEADS Training on April 7, 2010 at the Ohio Department of Public Safety, Columbus, Ohio, and;

FURTHER, the cost of the training is free, with meals and mileage being paid as per the Shawnee Township Personnel Policy and Procedures Manual.

Mr. Belton motioned for the Board to adopt Resolution 41-10, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mr. David Belton (yes)

RESOLUTION 42-10 PURCHASE OF RESCUE RANDY & HEART START AED

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees authorizes the purchase of a Rescue Randy 165 and a HeartStart FRx AED package for use by the Shawnee Township Fire Department, and;

FURTHER, the cost of the purchase shall not exceed \$4,100.00 and shall be purchased through Allied 100, Woodruff, WI 54568 with all or portions being reimbursed under the EMS grant.

Mrs. Seddelmeyer motioned for the Board to adopt Resolution 42-10, Mr. Belton seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mr. David Belton (yes)

RESOLUTION 43-10 PURCHASE OF CMC STAINLESS STEEL RESCUE STRETCHER PACKAGE

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees authorizes the purchase of a CMC Pro Series Stainless Steel Rescue Stretcher package for use by the Shawnee Township Fire Department, and;

FURTHER, the cost of the purchase shall not exceed \$1,100.00 and shall be purchased through CMC Rescue, Santa Barbara, CA 93160 with all or portions being reimbursed under the EMS grant.

Mrs. Seddelmeyer motioned for the Board to adopt Resolution 43-10, Mr. Belton seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mr. David Belton (yes)

RESOLUTION 44-10 PURCHASE OF HOTSY PRESSURE WASHER

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees authorizes the purchase of a Hotsy pressure washer for use by the Shawnee Township Fire Department, and;

FURTHER, the cost of the purchase shall not exceed \$3,000.00 and shall be purchased through HeaTech Cleaning Systems, Huron, Ohio 44839.

Mrs. Seddelmeyer motioned for the Board to adopt Resolution 44-10, Mr. Belton seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

A motion to amend the agenda to include the following resolution was made by Mrs. Seddelmeyer, seconded by Mr. Belton, and the motion passed 3-0.

RESOLUTION 45-10 Appoint Representative for Shawnee Township to the Allen Water District

BE IT HEREBY RESOLVED that the Shawnee Township Board of Trustees appoints Mr. Glen Hastings, 2158 Odema Dr., Lima, Ohio, to serve as Representative for Shawnee Township to the Allen Water District for a three year term, April 1, 2010 through March 31st, 2013.

Mrs. Seddelmeyer motioned for the Board to adopt Resolution 45-10, Mr. Belton seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

Departmental Business

Fire

The monthly activity report for the Fire Department for Feb. 2010, as submitted by Fire Chief Truesdale, was reviewed by the Board. Mrs. Seddelmeyer motioned for the Board to approve the report, Mr. Belton seconded, and the motion passed 3-0. The report is attached and made part of these minutes.

Discussion:

- I. Average (90) calls for month.
- II. Assisted in Kemp Road Fire.
- III. Allen Water District-Hydrants.

Police

The monthly activity report for the Police Department for Feb. 2010, as submitted by Police Chief Mike Keith, was reviewed by the Board. Mr. Belton motioned for the Board to approve the report, Mrs. Seddelmeyer seconded, and the motion passed 3-0. The report is attached and made part of these minutes.

Discussion:

- I. Motorist assistance due to weather.
- II. Leads update, officer training.
- III. In memory of Sgt. Stevenson.

Road

The monthly activity report for the Road Department Feb. 2010, as submitted by Road Superintendent Gray, was reviewed by the Board. Mr. Belton motioned for the Board to approve the report, Mrs. Seddelmeyer seconded, and the motion passed 3-0. The report is attached and made part of these minutes.

Discussion:

- I. Snow plowing and repairing pot holes.
- II. Purchased 600 tons of Road Salt, 80 tons left.
- III. Martello Ditch Hearing dismissed.
- IV. Welty Ditch Second Hearing, March 25, 1:30pm, at the Shawnee Twp. Adm. Bldg.
- V. Goddard Ditch Second Hearing, March 31st. 1:30pm, at the Shawnee Twp. Adm. Bldg.
- VI. Berryman Ditch Hearing, April 7, 1:30pm, at the Shawnee Twp. Adm. Bldg.
- VII. Inspections for 2010 Road Program.

Zoning

The Zoning Report for Feb. 22 – March 8, 2010, as submitted by Zoning Inspector John Gosnell was reviewed by the Board. A motion to approve the reports was made by Mr. Belton, seconded by Mrs. Seddelmeyer, and the motion passed 3-0. The report is attached and made part of these minutes.

Permits Pending:

1. ISP Chemicals, S. Metcalf St.-Office Bldg.
2. Sullivan/Brickner, 2619 Gaithersburg Dr.-New Home.

Zoning Amendment Pending:

1. River walk-Changes to PUD- Zoning Commission Meeting held March 4, 2010 at 7:30pm. (PETITION APPROVED BY ZONING COMMISSION). Shawnee Twp. Board of Trustees to hold meeting in reference to PUD, Monday, March 22, at 7:00pm.

Variance Pending:

1. Fifth Third Bank-New signs.
2. Teder Ridge LLC-Extend Conditional Use.
3. Board of Appeals Meeting for Schneidhorst Vet Clinic-New Bldg. & Conditional Use.

Discussion:

- I. Certificate of Occupancy.

Communications

- Ohio Dept. of Transportation Round Table Meeting at Ford Motor Co., March 9, 2010, at 12:30-2:30.
- Ottawa River Clean-Up. Sat., April 24, 9am-12pm. Sign in at Red Cross Bldg.
- Recycle Day-March 19, 2010.

Bills

Mr. Belton motioned to approve paying the bills by Resolution, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

At 8:14pm, Mrs. Seddelmeyer motioned that the Board recess the Regular Meeting to go into Executive Session to discuss personnel issues, in accordance with ORC 121.22(G) Div.1, Mr. Belton seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

Executive Session

At 9:27 pm, Mr. Belton motioned the board recess the Executive Session and go back into the Regular Meeting, Mrs. Seddelmeyer seconded, and the motion passed 3-0.

Adjournment

With no further business to be brought before the Shawnee Township Board of Trustees Regular Meeting, Mrs. Seddelmeyer motioned the meeting adjourn, Mr. Belton seconded, and the motion passed 3-0. Meeting adjourned at 9:27 p.m.

Approval of the Minutes of Regular Meeting held March 8, 2010.

Russell E. Holly, Chairperson

Christie A. Seddelmeyer, Vice Chairperson

David L. Belton, Trustee

Stephanie J. Hoffer, Fiscal Officer