

## SHAWNEE TOWNSHIP BOARD OF TRUSTEES MEETING

**March 22, 2010**

A Regular Board Meeting was held by the Shawnee Township Board of Trustees at the Shawnee Township Administrative Building, 2530 Ft. Amanda Rd, Lima, Ohio.

Chairperson Russell Holly called the meeting to order at 7:30 p.m. A brief moment of silence was followed by the Pledge of Allegiance.

Roll call indicated those present as follows: Chairperson Russell Holly; Vice-Chairperson Christie Seddelmeyer; Trustee David Belton; Fiscal Officer Stephanie Hoffer; Legal Advisor Clay Balyeat; Road Superintendent Howard Gray; Fire Chief Todd Truesdale; and Police Chief Michael Keith. Zoning Inspector John Gosnell was absent.

### Minutes of Previous Meeting

Mrs. Seddelmeyer motioned for the Board to approve the Minutes of the Regular Board of Trustees Meeting held March 8, 2010, Mr. Belton seconded, and the motion passed 3-0.

### Fiscal Officer

The financial reports for the month ending Feb. 28, 2010, as distributed, were reviewed by the Board and Departments. Mr. Belton made a motion to accept the reports, Mrs. Seddelmeyer seconded and the motion passed 3-0.

Mr. Holly reported that two Trustees and one representative of the Shawnee School District shall attend the Tax Incentive Review Council Meeting scheduled tomorrow, March 23, 2010 at the Allen Co. Commissioner's Office, at 2:00pm-2:15pm. The purpose of the meeting is to review the Enterprise Zone Agreements.

### Legal Advisor

Mr. Balyeat had no specific report.

### Privilege of the Floor

Beth Seibert, Allen Soil & Water District

### Discussion:

- a. Memorandum of Understanding. (Storm Water Management and Funding Agreement)
- b. Ohio matching funds 50% for 2010. (\$50,000 for Program)
- c. Implementation of Storm Water Program. (Audits of Village of Fort Shawnee, and Village of Elida)
- d. Tom Mazur-Level of Awareness to Community.
- e. Illicit Charges Regulations for Allen County passed on Feb. 17, 2010.
- f. New Regulations and Enforcement to meet EPA Standards for County and Township.
- g. Ottawa River Clean-Up on April 24<sup>th</sup>.
- h. Ottawa River Coalition Good Friday Fish Fry on April 2<sup>nd</sup>.
- i. Shawnee Twp. in the top half of the Phase II Storm Water Management Program.

Trustees Business

**RESOLUTION 46-10                      ACCEPTANCE OF RESIGNATION OF KEVIN BROGEE**

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees accepts the resignation of part-time Police Officer Kevin Brogee effective March 3, 2010.

Mrs. Seddelmeyer motioned for the Board to adopt Resolution 46-10, Mr. Belton seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly                      (yes)  
Mrs. Christie Seddelmeyer              (yes)  
Mr. David Belton                      (yes)

**RESOLUTION 47-10                      AUTHORIZATION TO HIRE LEE ANN BRENNEMAN AS FULL-TIME DISPATCHER**

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees authorizes the hiring of Lee Ann Brenneman as a full-time Dispatcher effective April 11, 2010, and;

FURTHER the beginning pay rate and benefits for Ms. Brenneman shall be in accordance with the current FOP/OLC Labor Contract, Dispatcher Division.

Mrs. Seddelmeyer motioned for the Board to adopt Resolution 47-10, Mr. Belton seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly                      (yes)  
Mrs. Christie Seddelmeyer              (yes)  
Mr. David Belton                      (yes)

**RESOLUTION 48-10                      AUTHORIZATION FOR POLICE OFFICER JOSH ZIMMERLY TO ATTEND CONTROLLED FORCE INSTRUCTORS TRAINING**

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees authorizes Police Officer Josh Zimmerly to attend Level 3 Controlled FORCE Instructors Training on April 12-16, 2010 in Elyria, Ohio, and;

FURTHER, the cost of the registration is \$670.00 and shall be covered by Shawnee Township. Lodging, Meals and mileage shall be covered by Shawnee Township as per the Shawnee Township Personnel Policy and Procedures Manual.

Mrs. Seddelmeyer motioned for the Board to adopt Resolution 48-10, Mr. Belton seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly                      (yes)  
Mrs. Christie Seddelmeyer              (yes)  
Mr. David Belton                      (yes)

**RESOLUTION 49-10                      APPROVE THEN & NOW PURCHASE ORDERS EXCEEDING \$3000.00 AND SUPPLEMENTAL APPROPRIATIONS**

BE IT HEREBY RESOLVED that the Shawnee Township Board of Trustees approves the following Then & Now Purchase:

VENDOR:	Then	&	Now	Check#	Amount
Allied 100	02/24/2010		03/19/10	2008	\$4028.71

*(To certify available funds at the time of purchase)*

SUPPLEMENTAL APPROPRIATIONS:

Line Item			Amount
1000-120-351-0000	Electric	(Increase)	\$ 268.93
2111-220-351-0000	Electric	(Increase)	\$ 76.92
2031-330-420-0000	Electric	(Increase)	\$ 138.95
1000-760-740-0000	Mach, Equip, Furniture	(Decrease)	\$ 268.93
2111-760-740-0000	Mach, Equip, Furniture	(Decrease)	\$ 76.92
2031-760-740-0000	Mach, Equip, Furniture	(Decrease)	\$ 138.95
<i>(To Increase Temporary Appropriations for Utility-Electric, AEP)</i>			
2081-210-190-2100	Other Salaries-Dispatch	(Increase)	\$ 5,200.00
2081-760-740-0000	Mach, Equip. & Furniture	(Decrease)	\$ 5,200.00
<i>(To Increase Temporary Appropriations for Dispatch Salaries-Police Dept.)</i>			

Mrs. Seddelmeyer motioned for the Board to adopt Resolution 49-10, Mr. Belton seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly (yes)  
 Mrs. Christie Seddelmeyer (yes)  
 Mr. David Belton (yes)

**RESOLUTION 50-10 AUTHORIZATION TO ATTEND WILLIAMS FOAM SCHOOL-STUMBAUGH AND SMITH**

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees authorizes Firefighter/Paramedic Bryon Stumbaugh and Firefighter/Paramedic Mike Smith to attend the Williams Foam School, May 16-20, 2010 in Beaumont, TX, and;

FURTHER the cost for two attendees shall not exceed \$5,510.00 and shall be covered through the Shawnee Industrial Neighbors Group (SING) and through PUCO grant money with the remaining balance not to exceed \$2,110.00 being covered by Shawnee Township. This cost includes tuition, transportation, lodging, meals, mileage, parking, and rental of any required equipment or gear.

Mr. Belton motioned for the Board to adopt Resolution 50-10, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly (yes)  
 Mrs. Christie Seddelmeyer (yes)  
 Mr. David Belton (yes)

**RESOLUTION 51-10 AUTHORIZATION TO PURCHASE FOAM TOTE**

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees authorizes the purchase of a Thunderstorm Foam 265-gallon tote for use at the Shawnee Township Fire Department at a cost not to exceed \$8,800.00, and;

FURTHER, the Foam Tote shall be purchased through Williams Fire & Hazard Control, Inc., Mauriceville, TX and shall be purchased through the use of the Foam Fund.

Mr. Belton motioned for the Board to adopt Resolution 51-10, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly (yes)  
 Mrs. Christie Seddelmeyer (yes)  
 Mr. David Belton (yes)

**RESOLUTION 52-10 ACCEPTANCE OF PERMANENT APPROPRIATIONS**

BE IT HEREBY RESOLVED, that the Shawnee Township Board of Trustees hereby approves the permanent appropriations as attached.

Mrs. Seddelmeyer motioned for the Board to adopt Resolution 52-10, Mr. Belton seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

## Departmental Business

### Fire

Discussion:

- a. ISO Hydrant Flow Tests.
  1. ISO Rating.
  2. Improvements in mapping software and automatic aid from surrounding departments.
  3. ISO requirements.

### Police

Discussion:

- a. Active Shooter Training at Elmwood School, Mon., March 29 and March 31<sup>st</sup>. Other Police Departments participating.
- b. New weapons-Traded in 15, 12 year old weapons. Officers qualify on Thurs., March 25,2010.
- c. Updating armor.

### Road

Discussion:

- a. Road Inspection for 2010 Road Program. (County)
- b. April 1, 2010, Welty Ditch Hearing.
- c. 594 tons of Safety Salt used this year.

### Zoning

Discussion:

1. Zoning permits and applications.
2. Shawnee Twp. Zoning Commission Public Hearing held March 4, 2010. Petition for Zoning Amendment for the Village of Riverwalk. Vote: 4-in favor, 1-abstained.
3. Shawnee Twp. Board of Trustees held Public Hearing March 22, 2010, at 7:00PM to vote on the Zoning Commission's Letter of Recommendation and Petition of the Zoning Amendment for the Village of Riverwalk.

4. Tree removal on Zurmehly Rd. will provide better access for Fire and Police Depts.

Communications

- TRIC Meeting, March 23, 2010.
- Ottawa River Clean-Up., April 24, 2010.

Bills

Mrs. Seddelmeyer motioned to approve paying the bills by Resolution, Mr. Belton seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

Recess to Executive Session: At 8:17, Mr. Belton made a motion that the Board recess the Regular Meeting and go into Executive Session in accordance with Section 121.22 (G) Div 1, for personnel matters, Mrs. Seddelmeyer seconded, and the motion passed 3-0.

Reconvene Regular Meeting: At 9:35, Mrs. Seddelmeyer motioned that the Board reconvene the Regular Meeting, Mr. Belton seconded, and the motion passed 3-0.

Adjournment

With no further business to be brought before the Shawnee Township Board of Trustees Regular Meeting, Mr. Belton motioned the meeting adjourn, Mrs. Seddelmeyer seconded, and the motion passed 3-0. The meeting was adjourned at 9:35 p.m.

Approval of the Minutes of the Regular Board of Trustees Meeting held March 22nd, 2010.

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Russell E. Holly, Chairperson

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Christie A. Seddelmeyer, Vice Chairperson

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David L. Belton, Trustee

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Stephanie J. Hoffer, Fiscal Officer