

SHAWNEE TOWNSHIP BOARD OF TRUSTEES MEETING

June 8, 2009

A Regular Meeting of the Shawnee Township Board of Trustees was held in the Shawnee Township Administrative Building, 2530 Ft. Amanda Rd, Lima, Ohio.

Mr. Holly called the meeting to order at 7:30 P.M. A brief moment of silence was followed by the Pledge of Allegiance.

Roll call indicated the following were present: Chairperson Russell Holly, Vice Chairperson Christie Seddelmeyer, Trustee Christi Brown, Fiscal Officer Stephanie Hoffer, Road Superintendent Howard Gray, Police Chief Michael Keith, Fire Chief Todd Truesdale, Zoning Inspector John Gosnell, and Attorney Clay Balyeat.

Approval of Minutes

Mrs. Brown motioned for approval of the Minutes of the Board of Trustees Regular Meeting held May 26, 2009. Mrs. Seddelmeyer seconded, and the motion passed 3-0.

Report of Fiscal Officer

Departments have submitted their budgets for 2010 to the Fiscal Officer. The final Township Budget is to be adopted by the Trustees by July 15th and submitted to Allen County Auditor by July 20th. A legal notice shall be placed in the Lima News 10 days prior to adopting the Budget.

The Township's Fifth Third Securities Account is currently earning a 7 day average yield of .34%. Since it's inception in Feb. of 2008, it has earned a total of 1.62% in interest and dividends.

First Federal Bank had given a recent presentation with significantly lower banking fees and opportunities for higher returns on investments for the Township. The Trustees asked that a depository agreement be prepared between the Shawnee Township Trustees and First Federal Bank.

The Township received reimbursement of \$2,475.82 from the Public Utilities Commission for the Supplemental Assistance Program for Railroad Enhancement Projects.

The Financial Reports for April 2009 were submitted to the Trustees and Departments for review. A motion to accept the reports was made by Mrs. Brown, and seconded by Mrs. Seddelmeyer, and was passed 3-0.

Attorney's Report

There was no business to report.

Trustees Business

Resolution 88-09

Amend 2009 Permanent Appropriations

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees hereby amends the 2009 Permanent Appropriations for Shawnee Township to reflect the recent Amended Certificate of Estimated Resources received from the Allen County Auditor, dated Feb. 2, 2009.

Mrs. Brown motioned to adopt Resolution 88-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.
Roll Call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 118-09 Authorization for County Engineer to Proceed with Road Program

WHEREAS, Shawnee Township Road Superintendent Howard Gray, Trustee Seddelmeyer, and Road Representative Dan Hanjora for the Allen County Engineers have inspected all the roads within Shawnee Township and have submitted a Road Program for 2009 to the Allen County Engineer's Office; and,

WHEREAS, the Allen County Engineer, his staff, and representatives of Shawnee Township have reviewed Road Program 2009, and have come to an agreement; thus,

BE IT HEREBY RESOLVED, that the Shawnee Board of Trustees authorizes the Allen County Engineer, or the contractor hired, to proceed with the work described, and authorizes the payment of said estimated cost not to exceed \$351,634.40, for the Road Program 2009 for Shawnee Township.

FURTHER, the total cost of the 2009 Road Program of \$351,634.40 shall be divided into \$345,134.40 payable by Shawnee Township, and \$6,500.00 payable by the Allen County Engineers.

Mrs. Seddelmeyer motioned to adopt Resolution 118-09, Mrs. Brown seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 119-09 Authorization for Officers Hoffer and Zimmerly to Participate in the Ohio Police and Fire Games

BE IT HEREBY RESOLVED, that the Shawnee Township Board of Trustees authorizes Officers Hoffer and Zimmerly to participate in the Ohio Police and Fire Games on June 19, 2009 in Canton, Ohio, and;

FURTHER, the registration for the event is \$40.00 per person and shall be covered by Shawnee Township along with lodging of \$84.00. Meals and mileage shall be the responsibility of the participants.

Mrs. Brown motioned to adopt Resolution 119-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 120-09 Authorization to Advertise for Sealed Bids on Parking Lot Resurfacing

BE IT RESOLVED that the Shawnee Township Board of Trustees hereby authorizes the publication of a LEGAL NOTICE to accept sealed bids for the resurfacing of the Shawnee Township parking lot. The LEGAL NOTICE is to run (1) time each week for two (2) consecutive weeks.

Mrs. Brown motioned to adopt Resolution 120-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 121-09 Authorization to Advertise for Sealed Bids for the Purchase of a Remount Ambulance with new Chassis

BE IT RESOLVED, that the Shawnee Township Board of Trustees hereby authorizes the publication of a LEGAL NOTICE to accept sealed bids for the purchase of a remount ambulance with new chassis. The LEGAL NOTICE is to be run one (1) time each week for two (2) consecutive weeks.

Mrs. Brown motioned to adopt Resolution 121-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 122-09 Authorization to Advertise for Sealed Bids for the Purchase or Lease/Purchase of a Heavy Rescue Unit.

BE IT RESOLVED, that the Shawnee Township Board of Trustees hereby authorizes the publication of a LEGAL NOTICE to accept sealed bids for the purchase of a heavy rescue unit. The LEGAL NOTICE is to run (1) time each week for two (2) consecutive weeks.

Mrs. Brown motioned to adopt Resolution 122-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 123-09 Authorization to Return to Work Light Duty

BE IT HEREBY RESOLVED that the Shawnee Township board of Trustees authorizes Police Officer Chris Miracle to return to work in a light-duty capacity effective June 5, 2009.

Mrs. Brown motioned to adopt Resolution 123-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 124-09 Approval of Annual Pay Review and Increase for Theresa Paxson

WHEREAS, Fire Department Secretary Theresa Paxson was given her annual review; and,

WHEREAS, it is recommended that Theresa's wage be increased; and,

NOW THEREFORE BE IT RESOLVED, that the Shawnee Township Board of Trustees hereby authorizes a wage increase for Mrs. Paxson to \$13.25 per hour to become effective on June 7, 2009.

Mrs. Brown motioned to adopt Resolution 124-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 125-09 Approval of Pay Review and Increase for Robert Lehman

WHEREAS, Fire Inspector Robert Lehman was given his annual review; and,

WHEREAS, it is recommended that Robert's wage be increased; and,

NOW THEREFORE BE IT RESOLVED, that the Shawnee Township Board of Trustees hereby authorizes a wage increase for Mr. Lehman to \$12.50 per hour to become effective on June 21, 2009.

Mrs. Brown motioned to adopt Resolution 125-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 126-09 Acceptance for Change in Employee Dental Benefits Carrier

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees hereby accepts the recommendation of the Insurance Committee to change the Employee Dental Benefits Carrier to MetLife Dental, plus the benefits and employee premium rate changes as attached.

FURTHER, the change shall be effective July 1, 2009.

Mrs. Brown motioned to adopt Resolution 126-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 127-09 National Night Out-Supplemental Appropriations

BE IT HEREBY RESOLVED, that the Shawnee Township Board of Trustees authorizes the amount of \$5,000.00 to be used for various purchases for the National Night Out event; and,

FURTHER, the Shawnee Township Board of Trustees authorizes the following supplemental appropriations for the event:

Line Item	Description		Amount
1000-760-740-1200	Mach., Equip. & Furniture	Decrease	\$5,000.00
1000-110-599-1000	Other Expenses	Increase	\$5,000.00

Mrs. Brown motioned to adopt Resolution 127-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

DEPARTMENTAL ACTIVITIES:

FIRE DEPARTMENT

Fire Chief Todd Truesdale

Discussion:

- Chief Truesdale was thankful to Representatives from Matt Huffman’s Office for moving things forward in getting the new ladder truck. Purchase order by June 16th.
- Insurance reimbursement for wrecked ladder, approx. \$692,000.00. Savings on the purchase of new equipment by making purchase all at once and from one company.

POLICE DEPARTMENT

Chief of Police Michael Keith

The monthly activity report for May 2009 for the Police Department, as submitted by Police Chief Michael Keith, was reviewed by the board. Mrs. Brown motioned the Board accept the report, Mrs. Seddelmeyer seconded, motion passed 3-0. The report is attached and made part of these minutes.

Discussion:

- Activity Report on Township Website. (shawneetownship.com)

ROAD DEPARTMENT

The monthly activity report for May 2009 for the Road Department, as submitted by Road Superintendent Howard Gray, was reviewed by the board. Mrs. Seddelmeyer motioned the Board accept the report, Mrs. Brown seconded, motion passed 3-0. The report is attached and made part of these minutes.

Discussion:

- Ditch maintenance needed. Sink holes to work on.
- Tree maintenance needed on S. Wapak Rd.
- Spring Clean-up Day went well.

ZONING

Zoning Inspector John Gosnell

Discussion:

- Permit for Shawnee Alliance Church.
- Permit from M & W Construction for Pre-Engineered Metal Bldg at Apollo School.
- Notice of Prosecution to Karen Mayer on Breese Rd. (Clean up)
- Notice of Prosecution to Chambers York on the north side of Spencerville Rd. (Move Vehicles)
- Trash at Seriff and Spencerville Rd.
- Second Notice for Noxious Weeds. (5 day notice)
- Overgrown weeds on Southwood Dr.
- Zoning Board of Appeals Meeting, June 23rd, at 7:30 pm - RJ Pets sign.
- Public Meeting of the Zoning Commission, June 25th, at 7:30 pm - Township Comprehensive Plan and Recommendation to the Township Board of Trustees.
- Comprehensive Plan incorporated into the Zoning Text.
- Comprehensive Plan on Shawnee Township Website. Copy of plan available at Township Administrative Bldg.

COMMUNICATIONS

- Ohio Sunshine Laws, State Auditor Mary Taylor's Office.
- Chrysler \$1,000.00 Rebate Offer.
- Allen Water District Minutes.
- Dominion –Recovery Pipeline Act.
- House Bill I – CAT TAX Reimbursements
- Senate Bill III – Small Fire Dept. Grants, Force accounts for paving.
- Husky – Rebuilding of their Administration Bldg. Area (Green Bldg.)

BILLS

Mrs. Brown motioned the Board approve paying the bills by resolution, Mrs. Seddelmeyer seconded, motion passed 3-0. Roll Call:

Mr. Russell. Holly (yes) Mrs. Christie Seddelmeyer (yes) Mrs. Christi Brown (yes)

ADJOURNMENT

With no further business to be brought before the Shawnee Township Board of Trustees, Mrs. Seddelmeyer motioned the meeting adjourn, Mrs. Brown seconded, motion passed 3-0. Meeting adjourned at 8:33 p.m.

Approval of the Minutes held June 8, 2009

Russell E. Holly, Chairperson

Christie A. Seddelmeyer, Vice Chairperson

Christi L. Brown, Trustee

Stephanie J. Hoffer, Fiscal Officer