

SHAWNEE TOWNSHIP BOARD OF TRUSTEES MEETING

June 22, 2009

A Regular Meeting of the Shawnee Township Board of Trustees was held in the Shawnee Township Administrative Building, 2530 Ft. Amanda Rd, Lima, Ohio.

Mr. Holly called the meeting to order at 7:30 P.M. A brief moment of silence was followed by the Pledge of Allegiance.

Roll call indicated the following were present: Chairperson Russell Holly, Vice Chairperson Christie Seddelmeyer, Trustee Christi Brown, Fiscal Officer Stephanie Hoffer, Road Superintendent Howard Gray, Police Chief Michael Keith, Fire Chief Todd Truesdale, Zoning Inspector John Gosnell, and Attorney Clay Balyeat.

Approval of Minutes

Mrs. Seddelmeyer motioned for approval of the Minutes of the Board of Trustees Regular Meeting held June 8, 2009. Mrs. Brown seconded, and the motion passed 3-0.

Report of Fiscal Officer

Mrs. Hoffer reported the 2010 Township Budget is completed and will be distributed to departments and Trustees. The budget will be reviewed at the next staff meeting and the Budget Hearing will be scheduled for July 13th at 7:00 pm at the Township Administration Building.

The Financial Reports for May 2009 were submitted to the Trustees and Departments for review. A motion to accept the reports made by Mrs. Seddelmeyer was seconded by Mrs. Brown, and was passed 3-0.

Attorney's Report

There was no business to report.

Trustees Business

Resolution 128-09 Supplemental Appropriations

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees approves of the following supplemental appropriations:

Line Item:			Amount:
2905-230-310-0000	Other Professional & Technical	Increase	\$14,000.00
2905-330-430-0000	Small Tools & Minor Equipment	Decrease	\$14,000.00

(To increase line item for Medical Billing Services)

Mrs. Brown motioned to adopt Resolution 128-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.
Roll Call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mrs. Christi Brown	(yes)

RESOLUTION 129-09 Authorization for Police Officer Jack Miller to Attend A.L.I.C.E. Instructor Training

BE IT HEREBY RESOLVED, that the Shawnee Township Board of Trustees authorizes Police Officer Jack Miller to attend the ALICE Instructors Training July 20 – 21, 2009 and Solo Engagement Tactics Training July 22 - 24, 2009 in Loveland, Ohio, and;

FURTHER, the registration for the training is \$395.00 per course for a total of \$790.00. Shawnee Township will pay the cost of the courses and bill Apollo School \$395.00 and Shawnee Schools \$395.00 for reimbursement of the total cost of the courses. Shawnee Township will cover the cost of Lodging per night. Meals and mileage shall be covered by Shawnee Township as per the Shawnee Township Personnel Policy and Procedures Manual.

Mrs. Brown motioned to adopt Resolution 129-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 130-09 Authorization for Police Officer Josh Zimmerly to Attend Controlled Force Instructors Training

BE IT HEREBY RESOLVED, that the Shawnee Township Board of Trustees authorizes Police Officer Josh Zimmerly to attend Level 1 & 2 Controlled FORCE Instructors the Training August 24 - 27, 2009 in Lima, Ohio, and;

FURTHER, the cost of the registration is \$670.00 and shall be covered by Shawnee Township. Meals and mileage shall be covered by Shawnee Township as per the Shawnee Township Personnel Policy and Procedures Manual.

Mrs. Brown motioned to adopt Resolution 130-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 131-09 Pay Rate for Jewlene Gause Interim/Part-time Dispatcher

BE IT HEREBY RESOLVED that the Shawnee Township Board of Trustees authorizes the continued employment of Jewlene Gause as an Interim/Part-time Dispatcher effective June 7, 2009 at a rate of \$14.72 per hour.

FURTHER Mrs. Gause's employment with Shawnee Township will be in accordance with the Township's Personnel Policy and Procedure Manual and not exceed a 6 month period beginning June 7, 2009.

Mrs. Seddelmeyer motioned to adopt Resolution 131-09, Mrs. Brown seconded, and the motion passed 3-0.

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 132-09 Termination of Employment-Jenni Litten

BE IT HEREBY RESOLVED that the Shawnee Township Board of Trustees terminates employment of Jenni Litten effective June 1, 2009.

Mrs. Seddelmeyer motioned to adopt Resolution 132-09, Mrs. Brown seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 133-09 Authorization to Purchase Cut-off-saw

BE IT HEREBY RESOLVED that the Shawnee Township Board of Trustees authorizes the purchase of a Stihl Cut-off-saw for use by the Shawnee Township Road Department, and;

FURTHER the cost of the saw is \$800.95 and shall be purchased through Steve Myers Service, 401 S. Dixie Hwy., Cridersville, Ohio 45806.

Mrs. Brown motioned to adopt Resolution 133-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mrs. Christi Brown	(yes)

RESOLUTION 134-09 Hiring of Full-time Firefighter/Paramedic

WHEREAS, there is an unfilled position as a Full-time Firefighter/Paramedic within the Shawnee Township Fire Department, and;

WHEREAS, the applications were screened and interviews were conducted, and;

WHEREAS, Jeff Jones was selected as the applicant to fill the position of Firefighter/Paramedic at the Shawnee Township Fire Department, and;

NOW THEREFORE BE IT RESOLVED, that contingent on Mr. Jones' passing the necessary examinations and testing presently required by the Shawnee Township Fire Department and the Police and Fireman's Retirement Fund, the Shawnee Township Board of Trustees hereby approve the hiring of Jeff Jones as a Full-time Firefighter at entry level pay including all applicable benefits effective the week of July 6, 2009; and,

FURTHER, Mr. Jones has three years of previous pension service; therefore in this situation, an exception is being made for the age requirement of this position.

Mrs. Seddelmeyer motioned to adopt Resolution 134-09 as amended to change the effective date to July 6, 2009, and to add language to read that Mr. Jones has three years of previous pension service, therefore in this situation, an exception is being made for the age requirement of this position, Mrs. Brown seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mrs. Christi Brown	(yes)

RESOLUTION 135-09 Purchase of New Ladder Truck for the Shawnee Township Fire Department

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees approves the Township's payment of \$170,000.00 to Smeal Fire Apparatus, Co., 610 W. Forth Street, Snyder, NE 68664 for partial payment towards the purchase of a new Ladder for the Township Fire Department; and,

FURTHER, the Board of Trustees approves of the attached Order Number 1576, dated 6/17/09, to Smeal Fire Apparatus for purchase of the new truck.

Purchase Order Number 1576
 STS CONTRACT 800021
 OTARMA Insurance to pay: \$ 646,943.00
 Shawnee Township to pay: 170,000.00
 Total Payment to
 SMEAL FIRE
 APPARATUS: \$816,943.00

(Shawnee Township to waive performance bond of \$4,373.00 as per the Township's Attorney)

Mrs. Seddelmeyer motioned to adopt Resolution 135-09, Mrs. Brown seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mrs. Christi Brown	(yes)

RESOLUTION 136-09 Amend Permanent Appropriations

WHEREAS, on June 18th, 2009, the Allen County Auditor amended the Official Certificate of Estimated Resources to increase the amount of revenue available to the Fire District Fund in the amount of \$169,750.00; and,

WHEREAS, the increased revenue was to record insurance money the Township received for the Fire Department's damaged ladder truck;

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees approves the following increase in appropriations which will be used towards the purchase of a new ladder truck:

Line Item:			Amount:
2111-760-750-0000	Motor Vehicles	Increase	\$169,750.00

Mrs. Seddelmeyer motioned to adopt Resolution 136-09, Mrs. Brown seconded, and the motion passed 3-0. Roll call:

- Mr. Russell Holly (yes)
- Mrs. Christie Seddelmeyer (yes)
- Mrs. Christi Brown (yes)

RESOLUTION 137-09 Adopt Memorandum of Agreement for Deposit of Public Funds

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees adopts the attached Memorandum of Agreement for Deposit of Public Funds with First Federal Bank.

Mrs. Brown motioned to table Resolution 137-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll call:

- Mr. Russell Holly (yes)
- Mrs. Christie Seddelmeyer (yes)
- Mrs. Christi Brown (yes)

DEPARTMENTAL ACTIVITIES:

FIRE DEPARTMENT

Fire Chief Todd Truesdale

Discussion:

- Fire Safety Day at the Husky Plant.
- ELKO Training- August 23rd – 28th.

POLICE DEPARTMENT

Chief of Police Michael Keith

Discussion:

- Seat Belt Safety at Husky Plant.
- Recognition of Officers Hoffer and Zimmerly for their participation in the Ohio Police & Fire Olympic Games.

ROAD DEPARTMENT

Road Superintendent Howard Gray

Discussion:

- Mr. Vasquez of 2402 Adgate Rd-Boy Scouts to adopt Adgate Rd. Cleanup.
- General Dynamics-Use of south entrance off of Reed Rd.

ZONING

Zoning Inspector John Gosnell

Discussion:

- Temporary Vendors Permit for SouthWestern Company, Patrick Dichter.
- Five courtesy letters sent for weeds. Four cut, one letter returned.
- Courtesy letter sent for garbage on Timberlane.
- Beehler & Breese Rd.-Prosecution put on hold, car, washer & dryer removed.
- Zoning Board of Appeals Meeting, June 23rd, at 7:30 pm - RJ Pets sign.
- Public Meeting of the Zoning Commission, June 25th, at 7:30 pm - Township Comprehensive Plan and Recommendation to the Township Board of Trustees. .

COMMUNICATIONS

- Lima/Allen Co. Regional Planning Report/Drawdown.
- Ohio Commission on Reform & Collaboration.
- Shawnee Township Cemetery-Meeting Minutes, May 19, 2009.
- General Dynamics-Projects.

BILLS

Mrs. Brown motioned the Board approve paying the bills by resolution, Mrs. Seddelmeyer seconded, motion passed 3-0. Roll Call:

Mr. Russell. Holly (yes) Mrs. Christie Seddelmeyer (yes) Mrs. Christi Brown (yes)

ADJOURNMENT

With no further business to be brought before the Shawnee Township Board of Trustees, Mrs. Brown motioned the meeting adjourn, Mrs. Seddelmeyer seconded, motion passed 3-0. Meeting adjourned at 8:20 p.m.

Approval of the Minutes held June 22, 2009

Russell E. Holly, Chairperson

Christie A. Seddelmeyer, Vice Chairperson

Christi L. Brown, Trustee

Stephanie J. Hoffer, Fiscal Officer