

## SHAWNEE TOWNSHIP BOARD OF TRUSTEES MEETING

**June 14, 2010**

A Regular Board Meeting was held by the Shawnee Township Board of Trustees at the Shawnee Township Administrative Building, 2530 Ft. Amanda Rd, Lima, Ohio.

Chairperson Russell Holly called the meeting to order at 7:30 p.m. A brief moment of silence was followed by the Pledge of Allegiance.

Roll call indicated those present as follows: Chairperson Russell Holly; Trustee David Belton; Fiscal Officer Stephanie Hoffer; Legal Advisor Clay Balyeat; Road Superintendent Howard Gray; Fire Chief Todd Truesdale; Police Chief Michael Keith, and Zoning Inspector John Gosnell. Vice-Chairperson Christie Seddelmeyer was absent.

### Minutes of Previous Meeting

Mr. Belton motioned for the Board to approve the Minutes of the Regular Board of Trustees Meeting held May 24, 2010, Mr. Holly seconded, and the motion passed 2-0.

### Fiscal Officer

Discussion:

1. May Distribution for Commercial Activity Tax approx. \$181,000.
  - Ohio Revised Code Tables for CAT Distributions 2011-2017.
2. Township Budget for 2011 completed and distributed to Departments and Trustees.
  - Budget Hearing scheduled for June 28, 2010, at 7pm, at Twp. Adm. Bldg.
  - Submit budget to county by July 15, 2010.
  - Departments to review current expenses and consider the loss of Commercial Activity Tax within the next 7 years.
3. Upcoming Renewal for Police District Levy.
  - Resolution for Necessity first meeting August.

### Legal Advisor

Discussion:

1. Resources for list of property owners.
  - Notice for noxious weeds.
  - Garbage statutes.
2. Unable to find information in regards to questions about shooting ranges within Township.
3. Road issue behind Wilson Ave.
  - Twp. road can be automatically vacated by Twp. if not used by Twp. within 21 years.
  - Survey required. Contiguous owners may be able to get a portion of the lot.
4. Nothing to associate garage sales with home occupation business.
  - Nothing in zoning laws.

### Trustees Business

**RESOLUTION 86-10**

**AMEND PERMANENT APPROPRIATIONS**



Mrs. Christie Seddelmeyer (absent)  
 Mr. David Belton (yes)

**RESOLUTION 88-10 AUTHORIZED PURCHASE OF SECURITY SYSTEM THROUGH INEOS**

Whereas, in Resolution 149-08, the Police District was awarded the Homeland Security Grant for the FY07 Buffer Zone Protection Program, and through the available grant money the following items were purchased from Comstat Security by INEOS, 1900 Fort Amanda Rd., Lima, Ohio 45804 for the Shawnee Township Police Department:

| Qty          | Description                   |                 |
|--------------|-------------------------------|-----------------|
| 1            | ICX VIDEO MANAGEMENT SOFTWARE | 16,007.40       |
| 2            | ICX CLIENT WORKSTATIONS       | 7,596.00        |
| 1            | NetApp Video Storage          | 27,630.00       |
| 1            | Digital Sentry NVR Server     | 3,960.00        |
| 1            | Digital Sentry NVR Software   | 9,720.00        |
| 1            | Cisco 3560 Router             | 5,524.20        |
| 1            | Installation Labor            | <u>6,962.40</u> |
| Total Amount |                               | \$77,400.00     |

Therefore, be it hereby resolved, the Board of Trustees of Shawnee Township approves of said purchase from Comstat, and authorizes amending the permanent appropriations to \$77,400.00 in the Federal Grant Fund for the Police District, effective May 1, 2010, and the payment of \$77,400.00 to be paid to INEOS, 1900 Fort Amanda Rd., Lima, effective May 27, 2010, for said purchase.

Mr. Belton motioned for the Board to adopt Resolution 88-10, Mr. Holly seconded, and the motion passed 2-0. Roll call:

Mr. Russell Holly (yes)  
 Mrs. Christie Seddelmeyer (absent)  
 Mr. David Belton (yes)

**RESOLUTION 89-10 APPROVE PURCHASE ORDERS FOR OHIO INSURANCE SERVICE CO.**

BE IT HEREBY RESOLVED, the Board of Trustees of Shawnee Township approves of the following Purchase Orders, effective May 24, 2010, for applying monthly premiums for the Group Health Insurance Plan with Ohio Insurance Services.

|         |           |              |
|---------|-----------|--------------|
| 22-2010 | 5/24/2010 | \$252,489.14 |
| 24-2010 | 5/24/2010 | \$ 96,519.44 |

Mr. Belton motioned for the Board to adopt Resolution 89-10, Mr. Holly seconded, and the motion passed 2-0. Roll call:

Mr. Russell Holly (yes)  
 Mrs. Christie Seddelmeyer (absent)  
 Mr. David Belton (yes)

**RESOLUTION 90-10 APPROVE SUPPLEMENTAL APPROPRIATION**

BE IT HEREBY RESOLVED, the Board of Trustees of Shawnee Township approves of the following Supplemental Appropriation:

| Line Item:        |                  |          | Amount    |
|-------------------|------------------|----------|-----------|
| 2031-330-213-0000 | Medicare         | Decrease | 29,400.00 |
| 2031-330-740-0000 | Machinery, Equip | Increase | 29,400.00 |



**RESOLUTION 94-10                      AUTHORIZE ACTIVE SHOOTING RESPONSE FOR DISPATCHERS**

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees approves of Active Shooting Response Training, hosted by Hardin County 911, for Dispatchers Lynn Sarchet and Sara Hablitzel, on Dec. 3, 2010, in Kenton, Ohio.

FURTHER, the Board of Trustees authorizes Township payment of \$209.00 per person for said course, and employee reimbursement of meals, mileage, and related expenses for said training, within the guidelines of the Shawnee Township Policy and Procedure Manual.

Mr. Belton motioned for the Board to adopt Resolution 94-10, Mr. Holly seconded, and the motion passed 2-0. Roll call:

|                           |          |
|---------------------------|----------|
| Mr. Russell Holly         | (yes)    |
| Mrs. Christie Seddelmeyer | (absent) |
| Mr. David Belton          | (yes)    |

**RESOLUTION 95-10                      EMERGENCY MEDICAL DISPATCH CERTIFICATION FOR DISPATCHERS SARA HABLITZEL AND ALLISON MYERS**

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees approves of Emergency Medical Dispatch (EMD) Certification, renewal date 8/11/2010, for Dispatchers Sara Hablitzel and Allison Myers, and;

FURTHER, the Board of Trustees authorizes Township payment of \$129.00 per person for said certification.

Mr. Belton motioned for the Board to adopt Resolution 95-10, Mr. Holly seconded, and the motion passed 2-0. Roll call:

|                           |          |
|---------------------------|----------|
| Mr. Russell Holly         | (yes)    |
| Mrs. Christie Seddelmeyer | (absent) |
| Mr. David Belton          | (yes)    |

**RESOLUTION 96-10                      PUBLICATION OF LEGAL NOTICE FOR REMOVAL OF NOXIOUS WEEDS**

WHEREAS, annually there is a need to publicize to the property owners of Shawnee Township, Allen County, Ohio, to remove noxious weeds from their property within Shawnee Township, and;

NOW THEREFORE BE IT RESOLVED, that the Shawnee Township Board of Trustees hereby authorize the publication of a LEGAL NOTICE to remove noxious weeds within Shawnee Township. LEGAL NOTICE is to be run one (1) time each week for (3) consecutive weeks.

Mr. Belton motioned for the Board to adopt Resolution 96-10, Mr. Holly seconded, and the motion passed 2-0. Roll call:

|                           |          |
|---------------------------|----------|
| Mr. Russell Holly         | (yes)    |
| Mrs. Christie Seddelmeyer | (absent) |
| Mr. David Belton          | (yes)    |

**RESOLUTION 97-10                      DECLARATION OF PUBLIC NUISANCE**

WHEREAS, the following properties within Shawnee Township, Allen County, Ohio, constitute a nuisance in accordance to the Ohio Revised Code, Section 505.87, and;

WHEREAS, the properties and the owners thereof are unable or unwilling to maintain the conditions of the property to conform with the Ohio Revised Code, and;

NOW THEREFORE BE IT RESOLVED, The Shawnee Township Board of Trustees hereby declares the following properties a Public Nuisance due to the vegetation, garbage, refuse and/or debris in accordance with ORC 505.87:

1. Chris Kalla-1134 Park Circle-Parcel #46-0304-09-007.000- Unkempt lawn, Grass, Debris.

2. Abdelqader Shaheen (Shahin)- 4619 Meadowlands-Parcel#46-0801-01-010.013-Grass, Vegetation, Weeds.
3. William or Julianne Altenbach-1408 Southwood Dr.-Parcel#46-0203-01-010.000-Grass, Vegetation, Debris.
4. Rosa Quick-1416 Trebor-Parcel#46-0303-01-051.000-Unkempt Lawn, Grass, Debris.
5. Pauline Foust-918 Merlin Ave.-Parcel#46-0206-02-008.000.-Grass, Vegetation, Weeds.
6. Jay Sheridan-3715 Beeler-Parcel#46-2206-01-005.000-Grass, Vegetation, Weeds.
7. Michael Purkey-1312 Fairgreen Ave.-Parcel#46-1804-04-019.000-Unkempt Lawn, Vegetation, Weeds.
8. Mark Minneman-4224 Ft. Amanda Rd.-Parcel#46-0903-01-017.000-Grass.
9. JoAnn Schnipke-2922 Westimber Ct.-Parcel#46-0303-01-033.000-Grass.
10. Jeff Stone-3467 Sheldon-Parcel#46-1511-01-00.1020-Grass.
11. Mike Echols-3923 Odema Dr.-Parcel#46-1611-05-007.000-Grass.
12. Phillip Rigdon-3249 Breese Rd.-Parcel#46-2206-01-004.000-Grass.
13. Wayne Schofield-3240 Shawnee Rd.-Parcel#46-1509-02-003.000-Grass.

FURTHER, the Shawnee Township Board of Trustees order that any and all cost pertaining to abatement of the conditions of the properties listed above be assessed to the tax duplicate of the land owner of record in accordance with Section 505.87 of the Ohio Revised Code.

Mr. Belton motioned for the Board to adopt Resolution 97-10, Mr. Holly seconded, and the motion passed 2-0. Roll call:

|                           |          |
|---------------------------|----------|
| Mr. Russell Holly         | (yes)    |
| Mrs. Christie Seddelmeyer | (absent) |
| Mr. David Belton          | (yes)    |

**RESOLUTION 98-10                      RESIGNATION OF GLEN HASTINGS AS RESPRESENTATIVE OF SHAWNEE TOWNSHIP ON THE BOARD OF THE ALLEN WATER DISTRICT**

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees accepts the resignation of Glen Hastings as Representative for Shawnee Township on the Board of the Allen Water District, effective April 30, 2010.

FURTHER, the Township Board of Trustees wishes to thank Mr. Hastings for his dedication and service in the past as Representative for Shawnee Township to the Allen Water District.

Mr. Belton motioned for the Board to adopt Resolution 98-10, Mr. Holly seconded, and the motion passed 2-0. Roll call:

|                           |          |
|---------------------------|----------|
| Mr. Russell Holly         | (yes)    |
| Mrs. Christie Seddelmeyer | (absent) |
| Mr. David Belton          | (yes)    |

**RESOLUTION 99-10                      Pay increase for Part-time Fire Inspector Robert Lehman**

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees authorizes Part-time Fire Inspector Robert Lehman's hourly wage to be increased to \$13.00 per/hr. effective the pay-period beginning June 6, 2010.

Mr. Belton motioned for the Board to adopt Resolution 99-10, as amended to change title to Fire Inspector, Mr. Holly seconded, and the motion passed 2-0. Roll call:

|                           |          |
|---------------------------|----------|
| Mr. Russell Holly         | (yes)    |
| Mrs. Christie Seddelmeyer | (absent) |
| Mr. David Belton          | (yes)    |

**RESOLUTION 100-10                      Pay increase for Fire Dept. Secretary Theresa Paxon**

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees authorizes Fire Dept. Secretary Theresa Paxon's hourly wage to be increased to \$13.75 per/hr. effective the pay-period beginning June 6, 2010.

Mr. Belton motioned for the Board to adopt Resolution 100-10, Mr. Holly seconded, and the motion passed 2-0. Roll call:

|                           |          |
|---------------------------|----------|
| Mr. Russell Holly         | (yes)    |
| Mrs. Christie Seddelmeyer | (absent) |
| Mr. David Belton          | (yes)    |

### Departmental Business

Fire Department- The monthly activity reports for the months April and May 2010 for the Fire Department submitted by Fire Chief Truesdale were reviewed by the Board. Mr. Belton motioned for the Board to approve the reports, Mr. Holly seconded, and the motion passed 2-0. The reports are attached and made part of these minutes.

#### Discussion:

- a. PCS Training last week for all 3 shifts.
- b. Drill at INEOS with the 52<sup>nd</sup> Civil Support Team of the National Guard.
- c. Swearing in of Colonel Yee C. Hang, 10:30, Tues., June 15, 2010 at Tank Plant.
- d. ISO Rating- Current rate at 4 for hydrant areas. New rate of 8b for non-hydrant areas.

Police Department- The monthly activity report of May 2010 for the Police Department, as submitted by Police Chief Mike Keith, was reviewed by the Board. Mr. Belton motioned for the Board to approve the report, Mr. Holly seconded, and the motion passed 2-0. The report is attached and made part of these minutes.

#### Discussion:

- a. Calls up for juvenile and animal complaints due to summer season.
- b. Twp. Police Investigator T. Barnhill assisted in solving burglary case.

Road & Bridge Department- The monthly activity report of May 2010 for the Road Department submitted by Road Superintendent Gray was reviewed by the Board. Mr. Belton motioned for the Board to approve the report, Mr. Holly seconded, and the motion passed 2-0. The report is attached and made part of these minutes.

#### Discussion:

- a. Signs ordered for bicycle crossing at Adgate Rd.
- b. Ditch mowing.
- c. Vehicle maintenance.

Zoning Department – The Zoning Report for May 24 –June 14, 2010 submitted by Zoning Inspector John Gosnell was reviewed by the Board. Mr. Belton motioned the report be approved, Mr. Holly seconded, and the motion passed 2-0. The report is attached and made part of these minutes.

#### Discussion:

- a. No information in ORC for garage sale permits. Twp. may be able to draft own wording in zoning text.
- b. Definition of a shooting range and the Township Zoning Text.

1. In regards to a recent complaint, there was no basis for violations in Zoning Text.
  - c. Legal Advisor only found issues of nuisance in regards to shooting range ordinances.
  - d. Park Circle-Temporary or permanent structure on Caprella property. Further advice from Legal Council.
  - e. Zoning Commission Meeting- June 22, 2010, 7:30pm at Twp. Administration Bldg.-Variance for Sign for Fifth Third Bank.

Communications

- Allen Water District Minutes.
- "Thank You" letter from C. Seddelmeyer.
- Allen County Township Association Meeting for Trustees and Fiscal Officers- Ice Cream Social, June 17, 2010, at 6:30PM, at Perry Township.

Bills

Mr. Belton motioned to approve paying the bills by Resolution, Mr. Holly seconded, and the motion passed 2-0. Roll Call:

|                           |          |
|---------------------------|----------|
| Mr. Russell Holly         | (yes)    |
| Mrs. Christie Seddelmeyer | (absent) |
| Mr. David Belton          | (yes)    |

Adjournment

With no further business to be brought before the Shawnee Township Board of Trustees Regular Meeting, Mr. Belton motioned the meeting adjourn, Mr. Holly seconded, and the motion passed 2-0. The meeting was adjourned at 8:24 p.m.

Approval of the Minutes of the Regular Board of Trustees Meeting held June 14th, 2010.

\_\_\_\_\_  
Russell E. Holly, Chairperson

\_\_\_\_\_  
ABSENT  
Christie A. Seddelmeyer, Vice Chairperson

\_\_\_\_\_  
David L. Belton, Trustee

\_\_\_\_\_  
Stephanie J. Hoffer, Fiscal Officer