

SHAWNEE TOWNSHIP BOARD OF TRUSTEES MEETING

July 13, 2009

A Regular Meeting of the Shawnee Township Board of Trustees was held in the Shawnee Township Administrative Building, 2530 Ft. Amanda Rd, Lima, Ohio.

Mr. Holly called the meeting to order at 7:30 P.M. A brief moment of silence was followed by the Pledge of Allegiance.

Roll call indicated the following were present: Chairperson Russell Holly, Vice Chairperson Christie Seddelmeyer, Trustee Christi Brown, Fiscal Officer Stephanie Hoffer, Road Superintendent Howard Gray, Fire Chief Todd Truesdale, Zoning Inspector John Gosnell, and Attorney Clay Balyeat. Police Chief Michael Keith was absent.

Approval of Minutes

Mrs. Brown motioned for approval of the Minutes of the Board of Trustees Regular Meeting held June 22, 2009. Mrs. Seddelmeyer seconded, and the motion passed 3-0.

Report of Fiscal Officer

Mrs. Hoffer reported Max Stover from First Federal will be meeting with her on Friday July 19, 2009, in regards to a Depository Agreement with First Federal. Mr. Holly stated that he would be able to be there also.

The public hearing for the Township Budget for 2010 was held this evening at 7:00 p.m. Mrs. Hoffer stated the hearing went well, and once it is approved she will she will submit the budget to the county before the July 20th deadline.

Attorney's Report

Mr. Balyeat reported he read the Depository Agreement with First Federal and that he spoke to Max Stover who answered questions he had in regards to the agreement.

A brief discussion was held in regards to the foreclosure status of the property at 1251 Forest Dr., and procedures to have the property razed. Because of the insecure, unsafe and structurally defective conditions of the property, the Township Trustees passed Resolution 157-05, on Oct. 28, 2005 declaring emergency action to be taken to secure the property eliminating entrance into the structures to prevent unwanted activity on the property. Resolution 69-06 was also passed by Township Trustees to take emergency actions to secure the property, and declare unkempt vegetation violations.

8:00 PM-OPENING OF BIDS

Bid Proposals for Medic Truck:

Burgess Ambulance Sales Inc.
527 Wooster Rd.
PO Box 180
Loudenville, Ohio 44842

Final Bid Price with Trade \$ 126,101.00

Rolland Specialty Vehicles & Products Inc.
P.O. Box 6888
Toledo, Ohio 43612

Final Bid Price with Trade \$139,544.00

Life Star Rescue Inc.
1171 Production Dr.
Van Wert, Ohio 45891

Final Bid Price with Trade \$120,000.00

Buckeye Emergency and Specialty Truck
505 E. Jefferson St.
Bluffton, Ohio 45817

Final Bid Price with Trade \$160,495.00

Bid Proposals for Heavy Rescue Truck:

Summit Fire Apparatus Inc.
11 Sperti Drive
PO Box 17128
Edgewood, KY 41017

Final Bid Price \$323,803.00

Fire Safety Services Inc.
6228 Rd. 95, St. Rt. 33
Huntsville, Ohio 43324

Final Bid Price \$431,161.00

Mercy Sales & Service Inc.
834 S. Washington Ave.
PO Box 1806
Saginaw, MI 48605

Final Bid Price \$366,281.00

Trustees Business

RESOLUTION 137-09

ADOPT MEMORANDUM OF AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees adopts the attached Memorandum of Agreement for Deposit of Public Funds with First Federal Bank.

Mrs. Seddelmeyer motioned to adopt Resolution 137-09, Mrs. Brown seconded, and the motion passed 3-0.
Roll Call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 138-09

RE: BOARD OF TRUSTEES OF SHAWNEE TOWNSHIP AUTHORIZES ALLEN COUNTY COMMISSIONERS TO ACCEPT PROPOSAL AND ENTER INTO CONTRACT FOR THE COUNTY & TOWNSHIP ROADS RESURFACING PROJECT-09 AND APPROPRIATE TOWNSHIP FUNDS FOR TOWNSHIP SHARE OF PROJECT

The Board of Township Trustees of Shawnee Township, Allen County, Ohio, met in regular session on the 13th day of July, 2009 with the following members present: Russell E. Holly, Chris Seddelmeyer, and Christi L. Brown

Mrs. Seddelmeyer moved the adoption of the resolution as follows:

WHEREAS, bids were opened for this project at 11:00 A.M., June 18, 2009, at the office of the Board of Allen County Commissioners; and

WHEREAS, the low bidder for this project is **The Shelly Co., Lima, Ohio**, with a bid of **418,349.00** which also includes projects for townships, county and villages; and,

WHEREAS, the Allen County Engineer is requesting that the Board of Shawnee Township Trustees appropriate funds in the amount **\$238,932.64** as its share of the **County & Township Roads Resurfacing Project-09** for the projects as shown on the Bid Amounts Summary sheet; now therefore

BE IT RESOLVED that the Board of Township Trustees of Shawnee Township, Allen County, Ohio, hereby authorize and direct the Allen County Board of Commissioners to accept the proposal from and enter into a contract with **The Shelly Co., Lima, Ohio** which had the lowest and best bid for the **County & Township Roads Resurfacing Project-09**; and be it further

RESOLVED, that the Board of Township Trustees of Shawnee Township, Allen County, Ohio, appropriate the amount of **\$238,932.64** for its share of the **Township Roads Resurfacing Project-09** and issue payment payable to: The Shelly Company, 1700 Fostoria Ave., Ste. 200, Findlay, Ohio 45840 to be paid after the resurfacing projects have been completed and the contractor has submitted an invoice for payment; and be it further

RESOLVED, the Board of Township Trustees of Shawnee Township, Allen County, Ohio, hereby authorize the Allen County Engineer to have his representatives perform the inspection and testing of materials on this project and to have his representatives verify the quantities of hot mix and tack used by the contractor.

Mrs. Brown seconded the resolution and upon the roll being called, the vote resulted as follows:

Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 139-09 Family Medical Leave for Police Officer Travis Hackworth

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees hereby authorizes Police Officer Travis Hackworth Family Medical Leave, in accordance with the terms and laws of the Family Medical Leave Act, and;

FURTHER, Mr. Hackworth's Family Medical Leave shall begin on June 22, 2009, and shall run concurrent to the use of accumulated leave, and shall not exceed 12 weeks (480 hours).

Mrs. Seddelmeyer motioned to adopt Resolution 139-09, Mrs. Brown seconded, and the motion passed 3-0.

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 140-09 Family Medical Leave for Firefighter/Paramedic Joshua Hodges

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees hereby authorizes FF/Paramedic Joshua Hodges Family Medical Leave, in accordance with the terms and laws of the Family Medical Leave Act, and;

FURTHER, Mr. Hodge's Family Medical Leave shall begin on June 20, 2009, and shall run concurrent to the use of accumulated leave, and shall not exceed 12 weeks (480 hours).

Mrs. Seddelmeyer motioned to adopt Resolution 140-09, Mrs. Brown seconded, and the motion passed 3-0.

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 141-09 National Fire Sprinkler Association Training

BE IT RESOLVED, the Shawnee Township Board of Trustees hereby authorizes Asst. Fire Chief Tim Mosher to attend the National Fire Sprinkler Association Training to be held Sept. 18, 2009, at the Washington Twp. Fire Dept., Centerville, Ohio (Dayton area); and,

FURTHER, authorizes Township payment of the registration fee for said training which includes lunch in the amount \$150.00.

Mrs. Seddelmeyer motioned to adopt Resolution 141-09, Mrs. Brown seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 142-09 Adopt Township Budget for 2010

BE IT RESOLVED, the Shawnee Township Board of Trustees hereby adopts the attached Township budget for 2010.

Mrs. Brown motioned to adopt Resolution 142-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 143-09 Accept Proposal from Cobrand Construction for Concrete Work at Castle Greens Subdivision

BE IT RESOLVED, the Shawnee Township Board of Trustees hereby accepts the attached proposal for concrete work at the Castle Greens Subdivision, at a cost not to exceed \$15,000.00.

Mrs. Brown motioned to adopt Resolution 143-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

DEPARTMENTAL ACTIVITIES:

FIRE DEPARTMENT

Fire Chief Todd Truesdale

Discussion:

- Dedication of new Ladder Truck.
- Cridersville Jamboree.
- Recognition to Platoon Chief Way. Triathlon contest. 3rd place.
- Recommendations to County Engineer.

POLICE DEPARTMENT

Chief of Police Michael Keith (*Absent*)

The monthly activity report for June 2009 for the Police Department, as submitted by Police Chief Michael Keith, was reviewed by the board. Mrs. Brown motioned the Board accept the report, Mrs. Seddelmeyer seconded, motion passed 3-0. The report is attached and made part of these minutes.

Discussion:

- House checks.
- Upcoming training.

ROAD DEPARTMENT

Road Superintendent Howard Gray

The monthly activity report for June 2009 for the Road Department, as submitted by Road Superintendent Howard Gray, was reviewed by the board. Mrs. Brown motioned the Board accept the report, Mrs. Seddelmeyer seconded, motion passed 3-0. The report is attached and made part of these minutes.

Discussion:

- Ditch maintenance and leaf pickup.
- Vehicle maintenance.

ZONING

Zoning Inspector John Gosnell

Discussion:

- Six permits issued.
- Township Zoning Board of Appeals Minutes of Meeting held June 23, 2009. (Attached)
- Township Zoning Commission Minutes of Meeting held June 25, 2009. (Attached)
- Advertise for Board of Trustees Public Hearing, July 23th, at 7:00 pm - Township Comprehensive Plan.

COMMUNICATIONS

- Allen County Engineer-Intersection Plan (3 Alternatives).
- Heating, Cooling & Plumbing Contract.

BILLS

Mrs. Seddelmeyer motioned the Board approve paying the bills by resolution, Mrs. Brown seconded, motion passed 3-0. Roll Call:

Mr. Russell. Holly (yes) Mrs. Christie Seddelmeyer (yes) Mrs. Christi Brown (yes)

ADJOURNMENT

With no further business to be brought before the Shawnee Township Board of Trustees, Mrs. Brown motioned the meeting adjourn, Mrs. Seddelmeyer seconded, motion passed 3-0. Meeting adjourned at 8:35 p.m.

Approval of the Minutes held July 13, 2009

Russell E. Holly, Chairperson

Christie A. Seddelmeyer, Vice Chairperson

Christi L. Brown, Trustee

Stephanie J. Hoffer, Fiscal Officer