

SHAWNEE TOWNSHIP BOARD OF TRUSTEES MEETING

January 25, 2010

A Regular Board Meeting of the Shawnee Township Board of Trustees was held in the Shawnee Township Administrative Building, 2530 Ft. Amanda Rd, Lima, Ohio.

Chairperson Russell Holly called the meeting to order at 7:30 p.m. A brief moment of silence was followed by the Pledge of Allegiance.

Roll call indicated the following were present: Russell Holly, Chairperson, Christie Seddelmeyer, Vice Chairperson and Dave Belton, Trustee, Stephanie Hoffer, Fiscal Officer, Clay Balyeat, Legal Advisor, John Gosnell, Zoning Inspector, Howard Gray, Road Superintendent, and Chief of Police Michael Keith. Fire Chief Todd Truesdale was absent.

Swearing in of Zachary Leland

Zachary Leland was sworn in as full-time Firefighter for the Shawnee Township Fire Department by Chief of Police Michael Keith.

Minutes of Previous Meeting

Mrs. Seddelmeyer motioned for the Board to approve the Minutes of the Regular Board of Trustees Meeting held Jan. 11, 2010, as amended, Mr. Belton seconded, and the motion passed 3-0.

Fiscal Officer

Mrs. Hoffer reported that the end of the year taxes and W-2's for 2009 have been completed, Temporary Appropriations and Blanket Certificates for 2010 are done, and that each fund has a positive carry-over balance for 2010.

The Financial Reports for the month ending December 31, 2010 were reviewed by the Board of Trustees and Departments. Mrs. Seddelmeyer motioned for the board to accept the reports, Mr. Belton seconded and the motion passed 3-0.

Legal Advisor

Mr. Balyeat had no official report.

Trustees Business

RESOLUTION 20-10

AUTHORIZATION TO ATTEND 2010 FIRE DEPARTMENT INSTRUCTORS CONFERENCE

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees hereby authorizes attendance at the 2010 Fire Department Instructors Conference in Indianapolis, Indiana from April 19, 2010 through April 24, 2010, and;

FURTHER, the fee for the Conference Registration and Hands on Training shall be covered by the Township at a cost not to exceed \$3020.00. The cost of meals and mileage for said conference shall be reimbursed within the guidelines of the Shawnee Township Personnel Policy & Procedure Manual.

Mr. Belton motioned the Board adopt Resolution 20-10, as amended, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

RESOLUTION 21-10 AUTHORIZATION TO REPLACE DAMAGED POLICE CRUISER

WHEREAS, there is a need in the Shawnee Township Police Department to replace the 2008 Ford Crown Victoria Cruiser #1104 that was damaged in a traffic accident on January 10, 2010, and;

WHEREAS, Insurance will cover \$15,431.00 of the cost of replacement with the remaining cost not to exceed \$6,500.00, covered by Shawnee Township Police Department, and;

WHEREAS, StateWide Ford, 1108 W. Main Street, VanWert, Ohio 45891, has state pricing available on new 2010 Ford Crown Victoria Police Cruisers with the necessary police package as currently used by the Shawnee Township Police Department through contract with the State Purchasing Program, and;

NOW THEREFORE BE IT RESOLVED, that the Shawnee Township Board of Trustees authorizes purchase of a 2010 Ford Crown Victoria with the Police package at a cost not to exceed \$21,931.00, through StateWide Ford.

Mr. Belton motioned the Board adopt Resolution 21-10, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

RESOLUTION 22-10 AUTHORIZATION TO PURCHASE POLICE CRUISER

BE IT HEREBY RESOLVED, there is a need in the Shawnee Township Police Department to replace the 2005 Police Cruiser #1101, and;

WHEREAS, Police Chief Mike Keith has investigated the cost of replacement through the State Purchasing Program, and;

WHEREAS, StateWide Ford, 1108 W. Main Street, VanWert, Ohio 45891, has state pricing available on new 2010 Ford Crown Victoria Police Cruisers with the necessary police package as currently used by the Shawnee Township Police Department, and;

NOW THEREFORE BE IT RESOLVED, that the Shawnee Township Board of Trustees authorizes purchase of a 2010 Ford Crown Victoria with the Police package at a cost not to exceed \$28,000.00, through StateWide Ford.

Mrs. Seddelmeyer motioned the Board table Resolution 22-10, Mr. Belton seconded, and the motion passed 3-0.

RESOLUTION 23-10 AUTHORIZATION TO PURCHASE SERVICE WEAPONS FOR POLICE DEPARTMENT

WHEREAS, there is a need to replace the current service weapons used by the Shawnee Township Police Officers, and;

WHEREAS, the weapons will be purchased through Vance Law Enforcement of Columbus, Ohio at a cost of \$409.00 per gun and \$275.00 per gun trade-in, and;

THEREFORE BE IT RESOLVED that the Shawnee Township Board of Trustees authorizes the purchase of 15 Glock 22 guns to replace the current service weapons used by the Police Officers of Shawnee Township at a cost not to exceed \$2,300.00.

Mr. Belton motioned the Board adopt Resolution 23-10, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

RESOLUTION 24-10 AUTHORIZATION TO PURCHASE CHAIRS

WHEREAS, there is a need to replace the current chairs in the meeting room, and;

WHEREAS, the cost of such replacement was investigated and determined that the best product that suits the needs of Shawnee Township are available through Bertonlini Sanctuary Seating, Chino, CA at a cost of \$56.99 per chair;

THEREFORE BE IT RESOLVED, that the Shawnee Township Board of Trustees authorizes the purchase of 36 Savannah Collection Chairs through Bertonlini Sanctuary Seating at a cost not to exceed \$2,500.00.

Mrs. Seddelmeyer motioned the Board adopt Resolution 24-10, Mr. Belton seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

RESOLUTION 25-10 AUTHORIZATION TO PURCHASE CARPETING

WHEREAS, there is a need to replace the carpeting in three (3) offices and the meeting room within the Administration Building, and;

WHEREAS, the cost of such replacement was investigated and it was determined that Lima Floor Covering, Lima, Ohio had the best price to suit the needs of Shawnee Township;

THEREFORE BE IT RESOLVED that the Shawnee Township Board of Trustees authorizes the purchase of carpet at a cost not to exceed \$7,000.00 from Lima Floor Covering for various offices and the meeting room in the Administration Building.

Mr. Belton motioned to adopt Resolution 25-10, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

RESOLUTION 26-10 AUTHORIZATION TO PURCHASE FLOORING

WHEREAS, there is a need to replace the flooring in the hall areas within the Administration Building, and;

WHEREAS, the cost of such replacement was investigated and it was determined that Lima Floor Covering, Lima, Ohio had the best price to suit the needs of Shawnee Township;

THEREFORE BE IT RESOLVED that the Shawnee Township Board of Trustees authorizes the purchase of flooring at a cost not to exceed \$6,000.00 from Lima Floor Covering for the hall areas of the Shawnee Township Administration Building.

Mrs. Seddelmeyer motioned to adopt Resolution 26-10, Mr. Belton seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly	(yes)
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Mrs. Christie Seddelmeyer (yes)
Mrs. David Belton (yes)

RESOLUTION 27-10 APPOINTMENT OF ALTERNATE TO SHAWNEE TOWNSHIP ZONING COMMISSION

BE IT RESOLVED the Shawnee Township Board of Trustees hereby appoints Clyde Rauch as an Alternate Board Member of the Shawnee Township Zoning Commission effective January 1, 2010 with the term expiring December 31, 2014.

Mr. Belton motioned the Board adopt Resolution 27-10, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mr. David Belton (yes)

RESOLUTION 28-10 AUTHORIZATION TO ATTEND SEMINAR – STEPHANIE HOFFER

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees authorizes Fiscal Officer Stephanie Hoffer to attend the Cyber Crime Seminar sponsored by First Federal Bank in Findlay, Ohio on February 9, 2010, and;

FURTHER, the cost of the seminar is free. The cost of meals and mileage for attending said seminar is to be reimbursed within the guidelines of the Township's Personnel & Policy Manual.

Mrs. Seddelmeyer motioned the Board adopt Resolution 28-10, Mr. Belton seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mr. David Belton (yes)

RESOLUTION 29-10 AUTHORIZATION TO AUCTION UNNECESSARY ITEMS THROUGH ON-LINE AUCTION

WHEREAS, annually it is necessary to adopt a resolution expressing intent to sell obsolete or unneeded personal property, including motor vehicles by internet auction, in accordance with Ohio Revised Code 505.10, and;

WHEREAS, various auctions may be conducted using E-bay, the on-line auction website and the items there within shall be sold using the "Auction-style listing" and will be sold "as is", and;

WHEREAS, any and all on-line auctions conducted by Shawnee Township or a representative thereof shall be for the minimum period of ten (10) days, including Saturdays, Sundays, and legal holidays, and;

WHEREAS, in accordance with the Ohio Revised Code 505.10, and internet sales shall be published one time in a newspaper of general circulation and published on the Shawnee Township website at least two (2) weeks prior to the beginning of the internet auction and shall be posted in a conspicuous place at the Shawnee Township Administration Building;

NOW THEREFORE BE IT RESOLVED, the Shawnee Township Board of Trustees hereby adopts this Resolution expressing intent to conduct on-line auctions throughout the 2010 calendar year to dispose of obsolete or unneeded personal property, including motor vehicles, in accordance with the regulations of the Ohio Revised Code 505.10.

Mr. Belton motioned the Board adopt Resolution 29-10, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly (yes)

Mrs. Christie Seddelmeyer (yes)
Mr. David Belton (yes)

RESOLUTION 30-10 AUTHORIZATION TO AUCTION UNNEEDED PHONE SYSTEM AND COMPONENTS

WHEREAS, in accordance with the Ohio Revised Code 505.10 and Shawnee Township Resolution 29-10, Shawnee Township intends to sell the following through an On-line auction:

- (1) Strata DK280 Key Service Unit with Processor B
- (1) Strata DK280 Expansion Cabinet
- (1) Strata DK280 Base Cabinet
- (6) PEKU Station Cards
- (1) Packaging Card PIOUS
- (8) Co-lines
- (23) Toshiba Phones
- (2) Toshiba Phone Transfer Modules
- (1) Strategy Voicemail System 4 Ports

WHEREAS, the on-line sale of the above mentioned shall commence on February 17, 2010 and shall run ten(10) consecutive days, including weekends and holidays, and shall be auctioned through Ebay.com, and;

WHEREAS the sale of the above mentioned shall be awarded to the highest bidder and the bidder shall cover all shipping and handling costs;

NOW THEREFORE BE IT RESOLVED the Shawnee Township Board of Trustees hereby authorizes the sale of the above mentioned phone system and components through an On-line auction on Ebay.com in accordance with the regulations of the Ohio Revised Code 505.10.

Mr. Belton motioned the Board adopt Resolution 30-10, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mr. David Belton (yes)

Departmental Business

A. Fire

B. Police

- a. Methodist Church Youth Group Appreciation Dinner for Shawnee Township Officers.
- b. New Part-time Officer-Zachary Leland.

C. Road

- a. Springhill-Oakwood Ditch approved. Work to begin in summer.

D. Zoning

- a. New Zoning Commission Member-John Mason.

II. Communications

1. Meeting about Interstate-75.
2. Allen Water District-Glen Hastings
3. Regional Planning-Census
4. Spencerville-Elgin Railroad.

III. Bills

1. Mr. Belton motioned to approve paying the bills by Resolution, Mrs. Seddelmeyer seconded, and the motion passed 3-0. . Roll Call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

IV. Adjournment

1. With no further business to be brought before the Shawnee Township Board of Trustees Regular Meeting, Mrs. Seddelmeyer motioned the meeting adjourn, Mr. Belton seconded, and the motion passed 3-0. Meeting adjourned at 8:21 p.m.

Approval of the Minutes of Regular Meeting held January 25th, 2010

Russell E. Holly, Chairperson

Christie A. Seddelmeyer, Vice Chairperson

David L. Belton, Trustee

Stephanie J. Hoffer, Fiscal Officer