

## SHAWNEE TOWNSHIP BOARD OF TRUSTEES MEETING

**January 11, 2010**

A Regular Board Meeting of the Shawnee Township Board of Trustees was held in the Shawnee Township Administrative Building, 2530 Ft. Amanda Rd, Lima, Ohio.

Chairperson Russell Holly called the meeting to order at 7:30 p.m. A brief moment of silence was followed by the Pledge of Allegiance.

Roll call indicated the following were present: Russell Holly, Chairperson, Christie Seddelmeyer, Vice Chairperson and Dave Belton, Trustee, Stephanie Hoffer, Fiscal Officer, Clay Balyeat, Legal Advisor, John Gosnell, Zoning Inspector, Howard Gray, Road Superintendent, Chief of Police Michael Keith, and Fire Chief Todd Truesdale.

Mr. Holly motioned for the Board to approve the Minutes of the Regular Board of Trustees Meeting held Dec. 28, 2009, Mrs. Seddelmeyer seconded, and the motion passed 2-0.

Mr. Belton motioned for the Board to approve the Minutes of the Reorganizational Meeting held Jan. 4, 2010, Mrs. Seddelmeyer seconded, and the motion passed 3-0.

### I. Fiscal Officer

A brief discussion was held about other options for Money Market Account.

### II. Legal Advisor

Authorization will be required from the Secretary of State for creating a Resolution to turn the Hume Volunteer Firefighters account over to Shawnee Township.

### III. Nominations for two Trustees to serve as Board Members of the Volunteer Firefighters Dependent's Fund.

Mr. Belton nominated Chris Seddelmeyer to serve as Board Member of the VFFDF, Mr. Holly seconded, and the motion passed 3-0.

Mrs. Seddelmeyer nominated Russell Holly to serve as Board Member of the VFFDF, Mr. Belton seconded, and the motion passed 3-0.

### IV. Recess Regular Meeting

At 7:40 p.m., Mr. Belton motioned to recess the Regular Board of Trustees Meeting to go into the VFFDF Annual Meeting, Mrs. Seddelmeyer seconded, and the motion passed 3-0.

V. Volunteer Firefighters Dependent's Annual Meeting

The following individuals note below were elected to the VFFDF Board to serve a one year term commencing on Jan. 1, 2010.

Chris Seddelmeyer	Board Member elected by the Legislative Authority
Russell Holly	Board Member elected by the Legislative Authority
Keaton Lehman	Board Member elected by the Fire Department
Zachary Walters	Board Member elected by the Fire Department
Allen Behnke	Board Member elected by other four members
Russell Holly	Board Member to serve as Chairperson

Minutes of the Annual VFFDF Meeting are attached and made part of these minutes.

VI. Reconvene Regular Meeting

At 7:52, Mr. Belton motioned to reconvene the Regular Board of Trustees Meeting, Mrs. Seddelmeyer seconded, and the motion passed 3-0.

VII. Trustees Business

**RESOLUTION 13-10                    HIRING OF ZACHARY LELAND AS PART-TIME POLICE OFFICER**

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees hereby authorizes the hiring of Zachary Leland as a Part-time Police Officer effective Jan. 25, 2010, contingent upon the passage of the necessary requirements and testing for employment with the Shawnee Township Police Department.

Mrs. Seddelmeyer motioned the Board adopt Resolution 13-10, Mr. Belton seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

**RESOLUTION 14-10                    PAY INCREASE FOR PART-TIME DETECTIVE MATT REDICK**

WHEREAS, Part-time Detective Matt Redick has completed one (1) year of employment with Shawnee Township, and;

WHEREAS, Chief Keith conducted a performance review with Mr. Redick and recommended a pay increase of \$. 50, and;

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees hereby authorizes a \$.50 per hour pay increase for Part-time Police Detective Matt Redick effective January 12, 2010.

Mrs. Seddelmeyer motioned the Board adopt Resolution 14-10, Mr. Belton seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

**RESOLUTION 15-10                    AUTHORIZATION TO PARTICIPATE IN F.A.S.T FITNESS TRAINING PROGRAM**

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees hereby authorizes the participation in the FAST Personal and Team Fitness Training Program Plan for any Township employee electing to participate. The cost of the program is \$297.00 per person, and;

FURTHER, the Township agrees to pay \$148.50 of the cost with the remainder being paid by the participating employee with the possibility of reimbursement upon successful completion of the program.

Mr. Holly motioned the Board table Resolution 15-10, Mrs. Seddelmeyer seconded, and the motion passed 3-0.

**RESOLUTION 16-10 AUTHORIZATION TO PURCHASE PEAC-WMD SOFTWARE PROGRAM**

BE IT HEREBY RESOLVED that the Shawnee Township Board of Trustees hereby authorizes the purchase of the PEAC-WMD Software Program through AristaTek, Inc., Laramie, WY for use by the Shawnee Township Fire Dept.

FURTHER, the cost of the software is \$2,125.00 and the program will provide HAZMAT information to Township Personnel.

Mr. Belton motioned the Board adopt Resolution 16-10, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

**RESOLUTION 212-09 APPOINTMENT FO SHAWNEE TOWNSHIP ZONING COMMISSION**

BE IT RESOLVED, the Shawnee Township Board of Trustees hereby appoints John Mason to the Shawnee Township Zoning Commission to fill the expired term of John Gosnell, and;

FURTHER, Mr. Mason's term shall expire December 31, 2014.

Mrs. Seddelmeyer motioned the Board adopt Resolution 212-10, Mr. Belton seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

**RESOLUTION 17-10 RE-APPOINTMENT TO THE SHAWNEE TOWNSHIP ZONING BOARD OF APPEALS**

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees hereby re-appoints Tom Bowman to the Shawnee Township Zoning Board of Appeals effective January 1, 2010 with the term expiring December 31, 2014.

Mrs. Seddelmeyer motioned to adopt Resolution 17-10, Mr. Belton seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

**RESOLUTION 18-10 APPOINTMENT FO ALTERNATES TO SHAWNEE TOWNSHIP ZONING COMMISSION**

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees hereby appoints Bruce Burden as an Alternate Board Member of the Shawnee Township Zoning Commission Board effective January 1, 2010 with the term expiring December 31, 2014.

Mrs. Seddelmeyer motioned to adopt Resolution 18-10, Mr. Belton seconded, and the motion passed 3-0.  
Roll Call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mrs. David Belton	(yes)

**RESOLUTION 19-10            APPOINTMENT OF ALTERNATES TO SHAWNEE TOWNSHIP BOARD OF APPEALS**

BE IT RESOLVED the Shawnee Township Board of Trustees hereby appoints Richard Morrissey and Lynn Krohn as Alternate Board Members of the Shawnee Township Zoning Board of Appeals effective January 1, 2010 with the terms expiring December 31, 2012.

Mr. Belton motioned the Board adopt Resolution 19-10, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

**RESOLUTION 04-10B            MEETING RESOLUTION (Amended January 11, 2010)**

**RE: Board sets meeting dates, agenda requirements, and rules of procedures to govern its meetings.**

WHEREAS, the Board of Trustees of Shawnee Township desire to establish rules regarding times and places or regular and special meetings, agenda requirements and rules of procedures to govern its meetings so that the business of township government can proceed in an efficient and business-like manner;

NOW THEREFORE BE IT HEREBY RESOLVED, that the Shawnee Township Board of Trustees of Allen County, Ohio, set the meeting dates and times, agenda requirements, and rules of procedures to govern its meetings for the year 2010 as follows:

Each meeting will be held on the second and fourth Monday of each Month for the year 2010, unless stated otherwise.

- The meeting of May 24, 2010 is changed to Tuesday, May 25, 2010 due to the observance of Memorial Day.
- The meeting of October 11, 2010, is changed to October 12, 2010, due to the observance of Columbus Day.

The meetings will take place at 7:30 pm, at the Administration Building, 2530 Ft. Amanda Rd., unless otherwise announced. The Board will hold additional meetings or study sessions when necessary for informal discussion and consideration of matters to come before the Board of Trustees for future action during normal business hours, Monday through Friday, 8:00 a.m. to 4:00 p.m.

**SPECIAL MEETINGS**

- Special meetings are to be called to order by Chairperson of the Board.
- In case of the Chairperson's absence, the Vice Chairperson may call a special meeting.
- Special meetings are to be announced or advertised to the media or public as soon as possible.

**PRIVILEGE OF THE FLOOR**

- Those individuals desiring Privilege of the Floor shall submit their request by Friday noon, before Monday's meeting. *Requests must include the purpose or topic of the privilege of the floor. Each person wishing to speak shall be considered a separate request and shall be requested by noon the Friday prior to Monday's meeting. Speeches shall be limited to 4 minutes per person.*

BE IT HEREBY RESOLVED, this resolution shall supersede and rescind all previous resolutions.

Mr. Belton motioned the Board adopt Resolution 04-10B, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

VIII. Departmental Business

A. Fire

1. Year-end Incident Reports. Mrs. Seddelmeyer made a motion for the Board to approve the Incident Reports, as submitted by Fire Chief Todd Truesdale, Mr. Belton seconded, and the motion passed 3-0. The reports are attached and made part of these minutes.
2. Firefighter Matt Reaman completed EMT Certification.
3. Ice Rescue Training.
4. WLIO-Public Safety Announcements.

B. Police

1. Monthly Activity Report. Mr. Belton made a motion for the Board to approve the Monthly Activity Report, as submitted by Chief of Police, Michael Keith, Mrs. Seddelmeyer seconded and the motion passed 3-0. The reports are attached and made part of these minutes.
2. Cruiser 1102 damaged in Deer/Auto Accident. Cruiser unrepairable.
3. Post Resolution for Meetings in Meeting Room.
4. Assist motorists.

C. Road

1. Monthly Activity Report. Mrs. Seddelmeyer made a motion for the Board to approve the Monthly Activity Report, as submitted by Road Superintendent Howard Gray, Mr. Belton seconded, and the motion passed 3-0. The reports are attached and made part of these minutes.
2. Plow snow and clean roadways.
3. Tire replacements.
4. Minimum usage of road salt.

D. Zoning

1. Zoning Reports. Mrs. Seddelmeyer made a motion for the Board to approve the Zoning Reports, Mr. Belton seconded, and the motion passed 3-0. The reports are attached and made part of these minutes.

IX. Communications

1. Public Hearing, Thurs., Jan. 14, 2010-Springhill & Oakwoods Ditch.
2. Insurance-Physical Therapy.
3. Allen County Township Association Meeting at Shawnee Twp. Adm. Bldg., Feb. 25, 2010.

X. Bills

1. Mr. Belton motion to approve paying the bills by Resolution, Mrs. Seddelmeyer seconded, and the motion passed 3-0. . Roll Call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

XI. Adjournment

1. With no further business to be brought before the Shawnee Township Board of Trustees Regular Meeting, Mrs. Seddelmeyer motioned the meeting adjourn, Mr. Belton seconded, and the motion passed 3-0. Meeting adjourned at 8:24 p.m.

Approval of the Minutes of Regular Meeting held January 11th, 2010

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Russell E. Holly, Chairperson

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Christie A. Seddelmeyer, Vice Chairperson

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David L. Belton , Trustee

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Stephanie J. Hoffer, Fiscal Officer