

SHAWNEE TOWNSHIP BOARD OF TRUSTEES MEETING

April 12, 2010

A Regular Board Meeting was held by the Shawnee Township Board of Trustees at the Shawnee Township Administrative Building, 2530 Ft. Amanda Rd, Lima, Ohio.

Chairperson Russell Holly called the meeting to order at 7:30 p.m. A brief moment of silence was followed by the Pledge of Allegiance.

Roll call indicated those present as follows: Chairperson Russell Holly; Vice-Chairperson Christie Seddelmeyer; Trustee David Belton; Fiscal Officer Stephanie Hoffer; Legal Advisor Clay Balyeat; Road Superintendent Howard Gray; Fire Chief Todd Truesdale; Police Chief Michael Keith, and Zoning Inspector John Gosnell.

Minutes of Previous Meeting

Mrs. Seddelmeyer motioned for the Board to approve the Minutes of the Regular Board of Trustees Meeting held March 22, 2010, as amended to strike detail in regards to ISO ratings, under Fire Dept. Business, Mr. Belton seconded, and the motion passed 3-0.

Mr. Belton motioned for the Board to approve the Minutes of the Public Hearing held March 22, 2010, Mrs. Seddelmeyer seconded, and the motion passed 3-0.

Fiscal Officer

1. Audit 2008-2009-Adjusting entries to reclassify revenue were considered as findings by auditors for the State.
2. First Federal-Pooled Collateral Account Report.
3. OTARMA-Loss Control Prevention Meeting, at 10:30AM, Tues, 13th. (Report of Guidelines)
4. State of Ohio Vehicle Maintenance Management Program.
5. Allen County Township Association Spring Banquet to be held at the Golden Corral, April 15th, at 6:00 PM. Speaker: 4th District House of Representative Matt Huffman.

Legal Advisor

1. Reinstate the Hume Volunteer Firefighters in order to close Fifth Third Account in the name of the Hume Volunteer Firefighters.

Trustees Business

RESOLUTION 53-10 Authorization to Auction Bicycles

Whereas, in accordance with Ohio Revised Code 505.10 Shawnee Township intends to sell the following acquired property that is not needed for public use, is obsolete, or is unfit for use by Shawnee Township through auction:

35 – Various recovered bicycles (Equipment list attached)

Whereas, the sale of the above mentioned shall be auctioned on April 12, 2010 by Springbrook Auto Auction LLC, 4060 N. West Street, Lima, Ohio 45801, and;

Whereas, Springbrook Auto Auction shall handle all required advertising and/or legal advertisements, and;

Now therefore be it resolved, that the Shawnee Township Board of Trustees hereby authorizes the sale of the above mentioned property in accordance with the regulations of Ohio Revised Code 5050.10.

Mrs. Seddelmeyer motioned for the Board to adopt Resolution 53-10, Mr. Belton seconded, and the motion passed 3-0. Roll Call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

RESOLUTION 54-10 AUTHORIZATION TO AUCTION VEHICLE

Whereas, in accordance with Ohio Revised Code 505.10 Shawnee Township intends to sell the following acquired property that is not needed for public use, is obsolete, or is unfit for use by Shawnee Township through auction:

- (1) 1992 CHEVY CAMARO

Whereas, the sale of the above mentioned shall be auctioned on May 10, 2010 by Springbrook Auto Auction LLC, 4060 N. West Street, Lima, Ohio 45801, and;

Whereas, Springbrook Auto Auction shall handle all required advertising and/or legal advertisements, and;

Now therefore be it resolved, that the Shawnee Township Board of Trustees hereby authorizes the sale of the above mentioned property in accordance with the regulations of Ohio Revised Code 5050.10.

Mr. Belton motioned for the Board to adopt Resolution 54-10, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

RESOLUTION 55-10 AUTHORIZATION TO PURCHASE SECURITY CAMERAS

Be it hereby resolved, the Shawnee Township Board of Trustees authorizes the purchase of three (3) mini dome cameras for installation at the Fire Department and the PD/Admin Building, and;

Further, the cameras shall be purchased through Homeland Security Systems, Lima, Ohio at a cost not to exceed \$2,000.00 including installation.

Mrs. Seddelmeyer motioned for the Board to adopt Resolution 55-10, Mr. Belton seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

RESOLUTION 56-10 AUTHORIZATION TO CHANGE POLICY FOR INSURANCE ESCROW FOR FIRE DAMAGE CLEAN UP

Whereas, in accordance with the Ohio Revised Code, Section 3929.86 and Shawnee Township Resolution 43-95, Shawnee Township is permitted to place monies withheld from insurance claims on fire damage for the purpose of clean up/demolition into an escrow account until which time the property is inspected and meets requirements for the release of the funds, and;

Whereas, in the current policy Shawnee Township requires the amount of \$3,000.00 be withheld from the insurance claim to be placed in escrow, and;

Whereas, the amount of \$3,000.00 is no longer adequate to cover the cost of demolition should the Township become responsible for cleaning up the property, and;

Now therefore be it hereby resolved, the Shawnee Township Board of Trustees authorizes changing the current policy for withholding escrow for Fire Damage clean up from \$3,000.00 to 10% of the insurance claim amount in accordance with Ohio Revised Code, Section 3929.86, effective this 12th day of April 2010.

Mrs. Seddelmeyer motioned for the Board to adopt Resolution 56-10, Mr. Belton seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

RESOLUTION 57-10 AUTHORIZATION TO PURCHASE Z-MOWER

Whereas, the Shawnee Township Board of Trustees authorizes the purchase of a Kubota ZD323 Diesel Riding Mower for use by the Shawnee Township Road Department, and;

Whereas, the cost of the mower before trade-in is \$10,000.00, and;

Whereas, trade-in value of the current 2001 Toro Z-Master is \$2,800.00, and;

Now therefore be it resolved, the Kubota ZD323 Diesel Mower shall be purchased through Farmers Equipment, Elida, Ohio at a cost not to exceed \$7,200.00 which includes trade-in of \$2,800.00 for the Township's current mower.

Mr. Belton motioned for the Board to adopt Resolution 57-10, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly	(yes)
Mrs. Christie Seddelmeyer	(yes)
Mr. David Belton	(yes)

RESOLUTION 58-10 ALLOCATION OF DISPATCH EXPENSE TO DEPARTMENTS

BE IT HEREBY RESOLVED that the Shawnee Township Board of Trustees approves the following allocation among departments for Dispatch Expenses:

<u>Dispatcher</u>		<u>Department</u>
CONNIE MILLER	(FULL-TIME)	FIRE DISTRICT
LYNN SARCHET	(FULL-TIME)	FIRE DISTRICT
KEITH JORDAN	(FULL-TIME)	POLICE DISTRICT
SARA HABLITZEL	(FULL-TIME)	POLICE DISTRICT
JEWLENE GAUSE	(PART-TIME)	GENERAL FUND
CHRISTY DAWSON	(FULL-TIME)	GENERAL FUND
ALLISON MYERS	(FULL-TIME)	ROAD & BRIDGE FUND
LEE BRENNEMAN	(FULL-TIME)	ROAD & BRIDGE FUND

Mrs. Seddelmeyer motioned for the Board to adopt Resolution 58-10, Mr. Belton seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly (yes)
 Mrs. Christie Seddelmeyer (yes)
 Mr. David Belton (yes)

RESOLUTION 59-10 APPROVE THEN & NOW PURCHASE ORDERS EXCEEDING \$3,000.00

Be it hereby resolved, the Shawnee Township Board of Trustees approves the following Then & Now Purchases:

VENDOR:	Invoice	Then	&	Now	Check#	Amount
Ohio Insurance Services	21003073 21004089	3/4/2010		3/26/2010	2014	\$50,343.28
Ohio Insurance Services	21004089	3/4/2010		3/26/2010	1989	\$ 6,952.18
Fire Safety Services	61368	3/9/2010		3/26/2010	2036	\$ 4,279.58
Utility Service & Supply	00267936	3/8/2010		3/26/2010	2047	\$ 9,163.45
Vance Outdoors, Inc.	30994-1	3/12/2010		3/26/2010	2074	\$ 6,135.00
Williams Fire & Hazard	T889-IN	3/17/2010		3/31/2010	2109	\$ 8,726.45
Frank H. Arvay	2010-006	3/01/2010		3/26/2010	2093	\$ 4,253.70

Mr. Belton motioned for the Board to adopt Resolution 59-10, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly (yes)
 Mrs. Christie Seddelmeyer (yes)
 Mr. David Belton (yes)

Mrs. Seddelmeyer motioned that the Board amend the agenda to include Resolution 60-10, Mr. Belton seconded, and the motion passed 3-0.

RESOLUTION 60-10 APPROVE RECOMMENDATION OF THE SHAWNEE TOWNSHIP ZONING COMMISSION FOR THE ZONING AMENDMENT OF THE VILLAGE OF RIVERWALK

Whereas, the Shawnee Township Zoning Commission held a Public Hearing on Thursday, March 4, 2010, for the Petition of the Zoning Amendment for the Village at Riverwalk (VRWLLC), in care of Michael B. Zieg, 1480 Dublin Road, Columbus, Ohio, 43215, whereas, Mr. Zieg requested to change the existing ("PUD" Planned Unit Development) for tax map parcel 46-1508-02-010.000 on the south eastern side of Zurmehly Rd. to incorporate some single family residences in place of some four-family buildings and to make some site changes to accommodate the new building designs; and

Whereas, at the Public Hearing of the Zoning Commission held March 4th, the Commission voted to recommend the acceptance of the Zoning Amendment of the Riverwalk to the Board of Trustees;

Therefore be it hereby resolved, the Shawnee Board of Trustees accepts the Shawnee Township Zoning Commission's recommendation to accept the Petition and Zoning Amendment for the Village of Riverwalk.

Mrs. Seddelmeyer motioned for the Board to adopt Resolution 60-10, Mr. Belton seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly (yes)
 Mrs. Christie Seddelmeyer (yes)
 Mr. David Belton (yes)

Departmental Business

Fire Department -The monthly activity report of Feb. 2010 for the Fire Department , as submitted by Fire Chief Truesdale, was reviewed by the Board. Mrs. Seddelmeyer motioned for the Board to approve the report, Mr. Belton seconded, and the motion passed 3-0. The report is attached and made part of these minutes.

Discussion:

- a. Shawnee Township Fire Dept. 50th Anniversary Celebration, Sat., May 15,2010, 1PM-5PM.-Open House.
- b. Sealant for floor. (Sherwin-Williams)
- c. Hydrant checks next month. (Residents to check water)
- d. Challenge Coins.
- e. Mutual aid calls.

Police Department- The monthly activity report of Feb. 2010 for the Police Department, as submitted by Police Chief Mike Keith, was reviewed by the Board. Mr. Belton motioned for the Board to approve the report, Mrs. Seddelmeyer seconded, and the motion passed 3-0. The report is attached and made part of these minutes.

Discussion:

- a. Domestic calls down.
- b. Active Shooter Training Completed. Positive results from other Departments who participated: Dept. of Defense, Spencerville Police Dept., Park Rangers, Fort Shawnee Police Dept.

Road & Bridge Department- The monthly activity report of Feb. 2010 for the Road Department , as submitted by Road Superintendent Gray, was reviewed by the Board. Mr. Belton motioned for the Board to approve the report, Mrs. Seddelmeyer seconded, and the motion passed 3-0. The report is attached and made part of these minutes.

Discussion:

- a. Final Meeting with County for the Township 2010 Road Program. Fri., April 16, at 11:00AM. (Township Share, \$286,110.87)
- b. Potholes repairs and stones.
- c. Brush pick-up to begin Thursday & Friday.
- d. April 22, 2010, 10:30AM- Ditch Hearings for Berryman Addition.
- e. April 22, 2010, 1:30 PM-Ditch Hearing for Shawver & Goddard.

Zoning Department – The Zoning Report for March 8 – April 12, 2010, as submitted by Zoning Inspector John Gosnell was reviewed by the Board. Mrs. Seddelmeyer motioned the Board approve the report, Mr. Belton seconded, and the motion passed 3-0. The report is attached and made part of these minutes.

Discussion:

- a. On April 8th, the Twp. Zoning Board of Appeals recommended approval of the variance for Teder Ridge, LLC.
- b. (10) Permits.
- c. (3) Pending Permits.
- d. Zoning Amendment for the Village of Riverwalk.
- e. (1) Variance.

Communications

- Allen Water District Minutes-Feb. 18, 2010.

