

SHAWNEE TOWNSHIP BOARD OF TRUSTEES MEETING

April 13, 2009

A Regular Meeting of the Shawnee Township Board of Trustees was held in the Shawnee Township Administrative Building, 2530 Ft. Amanda Rd, Lima, Ohio.

Mr. Holly called the meeting to order at 7:30 P.M. A brief moment of silence was followed by the Pledge of Allegiance.

Roll call indicated the following were present: Chairperson Russell Holly, Vice Chairperson Christie Seddelmeyer, Trustee Christi Brown, Fiscal Officer Stephanie Hoffer, Police Chief Michael Keith, Fire Chief Todd Truesdale, Road Superintendent Howard Gray, Zoning Inspector John Gosnell, and Attorney Clay Balyeat.

Approval of Minutes

Mrs. Brown motioned for approval of the Minutes of the Board of Trustees Regular Meeting held March 23, 2009, Mrs. Seddelmeyer seconded, and the motion passed 3-0.

Mrs. Brown motioned to amend the agenda to change the resolutions on the agenda numbered 72-09 and 73-09, to 83-09, and 84-09, respectively, and for those resolutions to be read in the sequence with the other resolutions; and also to include Resolution 73-09 to the agenda. Mrs. Seddelmeyer seconded, and the motion passed 3-0.

Report of Fiscal Officer

Mrs. Seddelmeyer made a motion to approve the financial statements for the month ending March 31, 2009, Mrs. Brown seconded, and the motion passed 3-0.

Attorney's Report

There was no business to report.

Privilege of the Floor

Jim Link, Allen Co. Treasurer-Assistance with the Collection of Delinquent Real Estate Taxes

Trustees Business

RESOLUTION 73-09 Accept First Federal Bank As Depository for Shawnee Township

BE IT HEREBY RESOLVED, that the Shawnee Township Board of Trustees hereby accepts First Federal Bank as the depository bank for Shawnee Township.

Mrs. Brown motioned to Table Resolution 73-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.

RESOLUTION 74-09 WCOIL for Backup Data Recovery Services

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees hereby agrees to use WCOIL, 215 N. Elizabeth St., Lima, Ohio for providing a backup recovery system for Township Computer Programs and Files.

Mrs. Brown motioned to table Resolution 74-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.
Roll call:

RESOLUTION 75-09 Resolution authorizing approval of the Minutes from the Tax Incentive Review Council and Amendments to the following Enterprise Zone (EZ) Agreements based on the Recommendations of the Tax Incentive Review Council and Declaring this Act an Emergency

WHEREAS, the County held a Tax Incentive Review Council Meeting on March 12, 2009 and the Shawnee Township Trustees were present to review all tax abatement agreements within Shawnee Township (Zone #233) through the annual State Report;

WHEREAS, the following recommendations were made in order to assure that all companies remain in compliance and receive the full abatement as outlined in the Enterprise Zone Agreement;

NOW, THEREFORE, BE IT ORDAINED by the Trustees of Shawnee Township, Allen County, State of Ohio, a two-thirds majority of all members thereto concurring that:

Section I: The Enterprise Zone Agreement for Akzo Nobel/Fort Amanda Specialties #233-97-04 (1997) be terminated.

Section II: The Enterprise Zone Agreement for Akzo Nobel/Fort Amanda Specialties #233-99-03 (1999) be continued.

Section III: The Enterprise Zone Agreement for Ineos USA LLC (formerly Innovene Chemical and BP#1) #233-96-02 (1996) be terminated.

Section IV: The Enterprise Zone Agreement for International Specialty Products (formerly BP#2) #233-98-03 (1998) be terminated.

Section V: The Enterprise Zone Agreement for PCS Nitrogen Ohio LP (formerly Arcadian Ohio LP) # 233-96-01 (1997) be continued.

Section VI: The Enterprise Zone Agreement for Husky Energy/Lima Refining Corporation (formerly Valero Energy Corporation, Clark, Premcor) #233-99-04 (1999) be terminated.

Section VII: The Enterprise Zone Agreement for Superior Forge & Steel #233-97-03 (1997) be continued.

Section VIII: The Enterprise Zone Agreement for BOC Group #1 #233-97-05 (1997) be terminated.

Section IX: The Enterprise Zone Agreement for BOC Group #2 #233-99-05 (1999) be terminated.

Section X: The Enterprise Zone Agreement for CR Properties/Tuttle Services #233-08-03 (2008) be continued.

Section X: This Resolution must receive the approval by the Board of Commissioners of Allen County and be forwarded to the Ohio Departments of Taxation and Development, and County Auditor within fifteen days of approval in order to be finalized.

This Resolution is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, welfare, and safety of the Township. This Resolution shall take effect and be in full force immediately upon its passage and approval by the Trustees.

Mrs. Brown motioned to adopt Resolution 75-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 76-09 Family Medical Leave for Road Worker Andy Wahlie

Be it hereby resolved, the Shawnee Township Board of Trustees hereby authorizes Road Department worker Andy Wahlie to begin Family Medical Leave (FMLA) effective April 7, 2009, and to continue as necessary.

Mrs. Brown motioned to adopt Resolution 76-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 77-09 Authorization for Allen County Engineer to Complete Drainage Project at Inwood Drive

BE IT RESOLVED, that the Shawnee Township Board of Trustees hereby authorizes the Allen County Engineer to complete the roadside drainage project as attached hereto on Inwood Drive to alleviate future Drainage and flooding problems, and;

FURTHER, the cost of the project, including Material, Labor and Equipment shall not exceed \$9,900.00.

Mrs. Brown motioned to adopt Resolution 77-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 78-09 Authorization to Remove Tree on Wonderlick Road

BE IT HEREBY RESOLVED that the Shawnee Township Board of Trustees hereby authorizes Moore Tree Service to remove a decaying tree within the road right-of-way at 1602 Wonderlick Rd.; and,

FURTHER, Moore Tree Service will remove the debris and grind the stump at a cost not to exceed \$1,025.00.

Mrs. Seddelmeyer motioned to adopt Resolution 78-09, Mrs. Brown seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 79-09 Authorization to Purchase Police Cruiser

BE IT RESOLVED, that the Shawnee Township Board of Trustees hereby authorizes the purchase of one (1) Ford Crown Victoria Police Cruiser through StateWide Ford Lincoln Mercury, Van Wert, Ohio under the State Purchasing Program; and,

FURTHER, the equipment for the Cruiser shall be purchased through StateWide Emergency Products, a division of StateWide Lincoln Ford Mercury, Van Wert, Ohio; and,

FURTHER, the cost of the vehicle shall not exceed \$21,000 and the cost of the equipment shall not exceed \$6,200.00 for a total purchase price not to exceed \$27,200.00.

Mrs. Brown motioned to adopt Resolution no. 79-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0. Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 80-09 Authorization to Attend Voice Stress Analyst Training Seminar

BE IT HEREBY RESOLVED, that the Shawnee Township Board of Trustees hereby authorizes Chief Michael Keith and Investigator Matt Redick to attend the 2009 Spring Voice Stress Analysts Training Seminar in Dayton, Ohio on April 22, 23, and 24, 2009; and,

FURTHER, the cost of registration is \$250.00 for both attendees and shall be covered by Shawnee Township. Meals and Mileage to be covered in accordance with the Shawnee Township Personnel Policy and Procedure Manual.

Mrs. Brown motioned to adopt Resolution 80-09, Mrs. Seddlemeyer seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddlemeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 81-09 Amendment to Resolution 68-09 FDIC Training

BE IT RESOLVED, that the Shawnee Township Board of Trustees passed Resolution 68-09 on March 23, 2009 authorizing the attendance at the Fire Department Instructors Conference in Indianapolis, Indiana from April 22, 2009 through April 25, 2009; and,

BE IT RESOLVED, that the Shawnee Township Board of Trustees hereby amends Resolution 68-09 regarding the Fire Department Instructors Conference to cover the cost of lodging at \$254.00 for (2) rooms for (2) nights.

Mrs. Seddlemeyer motioned to adopt Resolution 81-09, Mrs. Brown seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddlemeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 82-09 Authorization to Attend the Ohio Fire Chief's

BE IT RESOLVED, that the Shawnee Township Board of Trustees hereby authorizes Chief Todd Truesdale and Platoon Chief Paul Way to attend the Ohio Fire Chief's Conference at the Kalahari Convention Center in Sandusky, Ohio on July 17-21, 2009; and,

FURTHER, the cost of the registration at \$264.00 shall be covered by the Township along with Lodging at \$140.00 per night for five (5) nights. Meals and Mileage to be paid in accordance with the Shawnee Township Personnel Policy and Procedure Manual.

Mrs. Brown motioned to adopt Resolution 82-09, Mrs. Seddlemeyer seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddlemeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 83-09 Supplemental Appropriations

BE IT HEREBY RESOLVED, the Shawnee Township Board of Trustees approves of the following supplemental appropriations:

Line Item:			Amount:
2111-220-329-0000	Other Property Services	Increase	\$36,200.00
2111-760-740-0000	Machinery, Equip. & Furniture	Decrease	\$36,200.00

(To increase line item for the purchase of Sprinkler System and Duct Work)

Mrs. Brown motioned to table Resolution 83-09, Mrs. Seddlemeyer seconded, and the motion passed 3-0.

RESOLUTION 84-09 Approve Then & Now Purchase Orders exceeding \$3,000.00

BE IT HEREBY RESOLVED that the Shawnee Township Board of Trustees approves the following Then-and-Now Purchase(s):

VENDOR	Then	& Now	Check#	Amount
Allen County EMA	2/09/09	3/25/09	50601	\$50,526.33
Allen Soil & Water District	2/23/09	3/25/09	50622	\$ 3,521.00
Newman Traffic Signs	03/10/09	04/13/09	50668	\$ 5,543.65

(Certify available funds at the time of purchase)

Mrs. Brown motioned to adopt Resolution 84-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 85-09 Accept Promissory Note

BE IT RESOLVED, the Shawnee Township Board of Trustees accepts the attached Promissory Note from Mark Reed to pay back Shawnee Township for overpaid wages.

Mrs. Brown motioned to adopt Resolution 85-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

RESOLUTION 86-09 Re-Advertise for Bids for a new Sprinkler System for the Shawnee Township Fire Dept. Building.

WHEREAS, the Shawnee Township Board of Trustees passed Resolution 33-09 to advertise for bids for a new Sprinkler System for the Shawnee Township Fire Dept. Building; and,

WHEREAS, in Resolution 64-09, the bid from A1 Sprinkler & Systems Integration, 2383 Northpointe Drive, Miamisburg, Ohio was accepted by the Board of Trustees; and,

WHEREAS, due to the company not providing a prevailing wage rate, the Shawnee Township Board of Trustees hereby disregards the recent bid from A1 Sprinkler & Systems Integration, as stated in Res-64-09; and, hereby authorizes the re-advertisement to accept bids, and re-bids, for the new Sprinkler System for the Shawnee Township Fire Dept. Building

Mrs. Brown motioned to adopt Resolution 85-09, Mrs. Seddelmeyer seconded, and the motion passed 3-0.
Roll call:

Mr. Russell Holly (yes)
Mrs. Christie Seddelmeyer (yes)
Mrs. Christi Brown (yes)

DEPARTMENTAL ACTIVITIES:

FIRE DEPARTMENT

Fire Chief Todd Truesdale

Discussion:

- Dick Oder to be off injury leave on April 17, and begin a Transitional Work Schedule the following Monday, April 20.
- Replacement of Ladder Truck Equipment. (Adjuster)
- Insurance check- Actual Cash Value of the 91' Grumman Ladder Truck.
- Purchase of new truck.
- Fire Equipment Fund-Approval of State Auditor required.

POLICE DEPARTMENT

Chief of Police Michael Keith

The monthly activity report for March 2009 for the Police Department, as submitted by Chief of Police Mike Keith, was reviewed by the board. Mrs. Seddelmeyer motioned the

Board accept the report, Mrs. Brown seconded, motion passed 3-0. The report is attached and made part of these minutes.

Discussion:

- Several agencies participated in the Active Shooter Training, held April 6-10.
- Assist city when needed.

ROAD DEPARTMENT

Road Superintendent Howard Gray

The monthly activity report for March 2009 for the Road Department, as submitted by Road Superintendent Howard Gray, was reviewed by the board. Mrs. Brown motioned the Board accept the report, Mrs. Seddelmeyer seconded, motion passed 3-0. The report is attached and made part of these minutes.

Discussion:

- Leaf Pickup. (8 Truckloads)
- Meeting with Moore Tree Service. (Tree removal Wonderlick Rd.)
- Final Road Program-Meeting with County Engineers on the April 15th at 11:15pm.

ZONING

Zoning Inspector John Gosnell

Discussion:

- Township Zoning Board of Appeals Meeting held March 24th - Sign Variance Granted.
- Certified Letters, Communications, and Permits.
- Township Comprehensive Plan-Meeting scheduled April 15, 7PM at the Township House.

COMMUNICATIONS

- Ottawa River Coalition Fish Fry-Allen Co. Fairgrounds, April 17th
- Ottawa River Clean-Up-Meeting at Red Cross Bldg. April 25th
- Allen County Township Association Spring Banquet at Golden Corral, April 16th
- Cridersville Fire Department Appreciation Dinner, April 18th
- Ohio Insurance Services (CoreSource Excess Fees)

BILLS

Mrs. Brown motioned the Board approve paying the bills by resolution, Mrs. Seddelmeyer seconded, motion passed 3-0. Roll Call:

Mr. Russell. Holly (yes) Mrs. Christie Seddelmeyer (yes) Mrs. Christi Brown (yes)

ADJOURNMENT

With no further business to be brought before the Shawnee Township Board of Trustees, Mrs. Brown motioned the meeting adjourn, Mrs. Seddelmeyer seconded, motion passed 3-0. Meeting adjourned at 9:15 p.m.

Approval of the Minutes held April 13, 2009

Russell E. Holly, Chairperson

Christie A. Seddelmeyer, Vice Chairperson

Christi L. Brown, Trustee

Stephanie J. Hoffer, Fiscal Officer